

## APPENDIX B



Scott Kubly &lt;sdkubly@gmail.com&gt;

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**FW: Welcome & Potential Conflict of Interest Waiver**

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Scott Kubly <sdkubly@gmail.com>  
To: "Kubly, Scott" <Scott.Kubly@seattle.gov>

Sun, Jul 13, 2014 at 6:02 AM

My answers to the questions below in bold.

On Fri, Jul 11, 2014 at 6:28 PM, Kubly, Scott <Scott.Kubly@seattle.gov> wrote:

**Holly Krejci**

SDOT, Director's Office

206-684-5026 (Tel)

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**From:** Gonzalez, Lorena  
**Sent:** Friday, July 11, 2014 3:16 PM  
**To:** Kubly, Scott  
**Subject:** Welcome & Potential Conflict of Interest Waiver

Dear Scott:

My name is Lorena and as Counsel to the Mayor am part of his Executive Team. I'm sorry I haven't had a chance to meet you in person but I've heard wonderful things about you. Welcome to the City!

I'm contacting you to begin the process of identifying potential areas of conflicts of interest pursuant to our Ethics Code, which requires that you identify your employers over the past 12 months and the last day you received a paycheck from those employers. Then we must come up with a plan to avoid potential conflicts of interest for the next 12-month period. I just went through this exercise with Michael Mattmiller, DoIT Director, so we have a solid template. The sooner we put this plan together and submit it to Wayne Barnett, Director of the Seattle Ethics & Elections Commission, the better.

Accordingly, please provide me with the following information:

1. The name of every employer you worked for in the preceding 12 months

**City of Chicago. Alta Bicycle Share.**

2. The date you received your last pay check (not pay period) for each identified employer

**City of Chicago: 12/31/13**

**Alta Bicycle Share: Have not received final payment: Invoice for work ending 6/30/2014**

3. Your prior title(s) and a brief description of your prior job duties for each employer

**City of Chicago: Managing Deputy Commissioner.** I managed our Planning and Project Development and Traffic Safety and Traffic Engineering units. The Planning and Project Development Unit oversees the development of most capital projects from concept to 30% design. It also manages most federal grants received by the department. The Traffic Safety and Traffic Engineering Unit manages the City's traffic signals and automated enforcement programs.

**Alta Bicycle Share: Senior Advisor/Acting President.** I was responsible for managing the day-to-day operations of the company for all of its clients except the City of Chicago. I was also responsible for ensuring that Board policies were executed. I performed these duties as a consultant to the company and was never an employee of ABS.

4. Brief description of your current position and job duties

**Director of Seattle Department of Transportation.** I am responsible for the management of the Department.

5. Identify any areas in which there may be a potential for a conflict of interest

**Puget Sound Bicycle Share is a non-profit in Seattle that has contracted with Alta Bicycle Share to operate a bikesharing system in Seattle and eventually other municipalities in the Puget Sound region. SDOT has a seat on the PSBS Board of Directors. PSBS selected Alta Bicycle Share through a competitive process before I joined Alta Bicycle Share. The final contract was executed while I was working for Alta Bicycle Share. However, I did not play a significant role in contract negotiations. My only participation was at the very end of the negotiation process and focused on getting the contract executed, but I did not participate in negotiating key business or legal terms. There is a potential for a perception of conflict of interest if the City or SDOT uses public funds to expand the PSBS bikesharing system. ABS is being sold to new ownership (REQX). I had no ownership in ABS under the old ownership, and I will not have any ownership or other type of financial interest in ABS or REQX in the future.**

**The current owners of ABS (not REQX) own a planning consultancy Alta Planning and Design that performs work for SDOT. I have never worked for APD in a consulting capacity or as an employee. The two companies are distinct corporate entities. However, they do share some corporate services such as office space in Portland and HR functions. I have no financial interest past or present in APD.**

Please call me at 684.5454 with any questions. Hope to meet you in person soon.

Take care,

Lorena

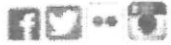


M. Lorena González

Counsel to the Mayor

City of Seattle, Office of the Mayor

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**CONFIDENTIALITY NOTICE:** This e-mail may contain confidential and privileged information. If you have received this e-mail by mistake, please delete it without distributing it to anyone else, and notify me immediately via email or telephone at 206-684-5452. Thank you.