

# Appendix to 2023-2025 Strategic Plan Emergency Support Function (ESF) Work Plans

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*\*\*This document will be tied to and supports the Citywide Emergency Management Program Strategic Plan 2023-2025.\*\**

## ESF WORK PLANS

<b>ESF 1 – Transportation</b> <b>LEAD: SDOT      Support: City Light, FAS, Fire, PHSKC, Parks, SDCI, Police, SPU, IT</b>				
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Increase organizational resilience through training.	1. Establish and assign universal department on-boarding training.	Q4 2023	SDOT	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Increase organizational resilience through redundant communication methods.	1. Decrease reliance on smartphones/improve radio usage and competency.	Q4 2023	SDOT	IT, FAS
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Increase organizational resilience through an expanded Incident Management Team.	1. Improve IMT recruitment and participation. Expand number of SDOT EOC responders.	Q4 2023	SDOT	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Increase organizational resilience through planning.	1. Hire a consultant to create a Business Continuity Recovery Plan. 2. Plan and exercise a cyber event impacting the Transportation Operations Center and other SDOT critical applications.	Q2 2024  Q4 2023	SDOT	IT
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Increase organizational resilience through staffing.	1. Add capacity and resilience to SDOT’s emergency management program with additional FTE(s). SDOT currently has a single FTE to support 1200 employees, department and citywide emergency plan development, and emergency training and exercise development and execution.	2025	SDOT	

**ESF 2 – Communications****LEAD: Seattle IT      Support: All Departments**

<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
GETS/WEPS and FirstNet for all department executives and IMT staff.	1. Add GETS/WEPS to all department executives and department IMT staff. 2. Add department IMT and first response staff to FirstNet.	6/30/2023	ITD	
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
PACE communications analysis for ITD.	1. Conduct PACE analysis for ITD communications.	12/31/2023	ITD	
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
PSERN – completion of migration.	1. Complete migration and implementation of PSERN network.	12/31/2024	ITD	
PSERN handheld analysis for ITD.	2. Determine need for PSERN handheld radios for ITD executive and IMT staff.	12/31/2023	ITD	
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Update ESF-2 Annex to include Verizon and ATT Critical Response deployment contact information.	1. Update ESF-2 Annex for third-party equipment provider.	12/31/2023	ITD	

## ESF 3 – Public Works and Engineering

**LEAD: SPU      Support: SDCI**

Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Conduct Water Main Break Exercise with agency annually. Participate in Shell HazMat Exercise.	<ol style="list-style-type: none"> <li>1. Exercise Water Main Break SOP and Tri-Agency Agreement.</li> <li>2. Participate in March exercise.</li> </ol>	Q4/Q1 Annually Q2	SPU	SKCPH, WSDOH, Seattle OEM
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Update SPU Damage Assessment Plan and Training.	<ol style="list-style-type: none"> <li>1. Deliver SPU Damage Assessment Plan Training.</li> <li>2. Update SPU Critical Facilities List.</li> <li>3. Conduct DA.</li> </ol>	Q3 Annually	SPU	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Complete SPU COOP Revision Phase 2.	<ol style="list-style-type: none"> <li>1. Complete “COOP Roadshow Activities.”</li> <li>2. Deliver COOP Basic Workshop and Exercise.</li> </ol>	Q2 2023 Q2 Annual	SPU	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Revise SPU HIVA.	<ol style="list-style-type: none"> <li>1. Following SHIVA update, revise SPU HIVA to include Resiliency Concepts.</li> </ol>	Q3 2023	SPU	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Revise Multi-year Training and Exercise Plan.	<ol style="list-style-type: none"> <li>1. Complete Revision of MYTE plan</li> <li>2. Update plan annually.</li> </ol>	Q2 2023 Q4 Annual	SPU	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Assist in planning Water Supply Forum Emergency Management Workshop and Fall Exercise	<ol style="list-style-type: none"> <li>1. Participate in workshop and planning committee.</li> <li>2. Participate and plan Water Sector exercise</li> </ol>	Q3 2022 Q4 2023	SPU	Water Supply Forum, interagency partners

**ESF 4, 9, 10 – Firefighting**

**LEAD: SFD      Support: PHSKC, Police, SPU, SDOT**

<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Increase public safety through fire prevention by providing the City of Seattle an updated Seattle Fire Code every three years.	1. Publish an updated and approved City of Seattle Fire Code.	Q2 2023	SFD	Fire Code Advisory Board (FCAB)
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Conduct UASI WMD Structural Collapse Training (SCT).	1. Conduct two (2) SCT sessions annually. 2. Train forty-eight (48) UASI first responders/firefighters to the Structural Collapse and Heavy Rescue technician level.	Q2/Q3 2023-25	SFD	UASI Core Group Regional Fire Departments
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Conduct an update of the SFD Orange Book Earthquake Incident Annex.	1. Update the content of the SFD Orange Book Earthquake Annex to reflect current response plans, communication models, and resource tracking methods.	2024	SFD	OEM
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Conduct a drill to review and train on the earthquake response plans for personnel working in administrative environments.	1. Conduct an annual earthquake drill for administrative personnel. 2. Update the SFD Floor Warden response plans.	Q3 2023-25	SFD	
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Update SFD EOC and Resource Management Center (RMC) staffing plan to address staffing conflicts between the two functions.	1. Obtain Fire Chiefs approval of proposed changes. 2. Examine and de-conflict all co-dependent SFD policies, Guidelines, Training Guides, and references. 3. Communicate changes to SFD EOC and RMC responders.	Q3 2024  Q1 2025  Q2 2025	SFD	OEM

Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
<p>Revise and Update the SFD Earthquake Annex. (DMP) to align with the new EQ procedures validated in the 2019 exercise.</p>	<ol style="list-style-type: none"> <li>1. Complete plan revision.</li> <li>2. Present to Leadership Team, and Fire Chief for approval.</li> <li>3. Examine and de-conflict all co-dependent plans, references, and resources.</li> <li>4. Publish and distribute new plans to all required locations.</li> </ol>	<p>Q2 2024 Q2 2024  Q3 2025  Q3 2025</p>	<p>SFD</p>	<p>OEM</p>

## ESF 5 –Emergency Management

**LEAD: OEM      Support: All Departments**

Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Complete the required EMAP Annual Report to assist in ongoing Standard compliance and maintain City of Seattle’s EMAP accreditation status.	<p><i>Repeat cycle for 2024 and 2025</i></p> <ol style="list-style-type: none"> <li>1. Work with ESF Coordinators and key department/agency colleagues to answer the question set under each EMAP Standard.</li> <li>2. Review the draft report.</li> <li>3. Submit the final EMAP Annual Report to EMAP.</li> </ol>	<p><i>2023-2025</i></p> <p>Q3</p> <p>Q3</p> <p>Q4 – due 10/31</p>	OEM	ESF Coordinators; supporting Departments/Agencies
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Implement the National Qualifications System for OEM staff.	<ol style="list-style-type: none"> <li>1. Develop NQS Workplan.</li> <li>2. Develop Seattle EOC Task Books by position.</li> <li>3. Align NQS work with King County/WA State.</li> <li>4. Expand NQS credentialing to other city departments.</li> </ol>	<p>2023</p> <p>2024</p> <p>2024</p> <p>2025</p>	OEM	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Establish an Emergency Management Foundation.	<ol style="list-style-type: none"> <li>1. Legally and administratively establish the OEM Foundation.</li> <li>2. Develop a healthy Foundation structure (board, programs to fund).</li> <li>3. Outreach and networking to raise funds</li> </ol>	<p>Q4 2023</p> <p>Q4 2023</p> <p>Q1 2024</p>	OEM	CBO, FAS, Dept of Finance
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Regionalizing the Community Safety Ambassadors Program through UASI funding.	<ol style="list-style-type: none"> <li>1. Develop CSA Regionalization Plan.</li> <li>2. Hire and onboard CSAs in the King, Snohomish, Pierce and Bellevue.</li> <li>3. Hold quarterly meetings with agency partners.</li> </ol>	<p>Q1</p> <p>Q2</p> <p>Q3</p>	OEM	King, Snohomish, Pierce, Bellevue

<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Assess and make a decision for EOC management system (are we keeping WebEOC and/or MSTeams).	<ol style="list-style-type: none"> <li>1. Develop requirements.</li> <li>2. Research alternatives.</li> <li>3. Evaluate alternatives and make decision.</li> </ol>	Q1 Q2 Q3	OEM	FAS, SWG
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Continue expanding the Stop the Bleed program into Seattle Public Schools.	<ol style="list-style-type: none"> <li>1. Train 80 nurses in bleeding control.</li> <li>2. Train approximately 46 security guards.</li> <li>3. Install 90 to 100 STB kits as a starting point.</li> </ol>	Q1 Q2	OEM	SPS
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Prepare for and establish response structure with EOC activation for the July 2023 All Star Week.	<ol style="list-style-type: none"> <li>1. Facilitate strategic coordination of event management including the establishment of organizational structure, strategic priorities, and tasks.</li> <li>2. Activate the EOC in support of All Star Week festivities.</li> </ol>	Q1/2  Q3 (July)	OEM	Fire, Police
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Finish the EOC audio visual equipment upgrade project.	<ol style="list-style-type: none"> <li>1. Complete installation of initial phase of EOC A/V equipment</li> <li>2. Develop timeline and budget for the completion of the transition to an IP based A/V system for the EOC.</li> </ol>	Q1  Q2/3	OEM	
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Conduct an OEM Website redesign.	<ol style="list-style-type: none"> <li>1. Work with ITD and community partners to create an OEM website user experience that serves community needs and is easily to navigate.</li> <li>2. Implement immediate changes to website based on AAR IP items.</li> </ol>	Q3/4 2024  Q2 2023	OEM/ITD  OEM	DON?



<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Hire and onboard an ASL interpreter as a Community Safety Ambassador.	<ol style="list-style-type: none"> <li>1. Advertise for ASL position via community contacts and website post.</li> <li>2. Hold interview for CSA ASL.</li> <li>3. Hire and onboard CSA ASL.</li> </ol>	Q1 Q2 Q3	OEM	(CIEP? WSD?)
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Develop a recovery operations capability for single site events.	<ol style="list-style-type: none"> <li>1. Review the current ESF 14 – Transition to Recovery document.</li> <li>2. Review lessons learned from past single site events and identify action steps.</li> <li>3. Create an operational document which may serve as procedures/guide to recovery actions and responsible entities.</li> <li>4. Train and exercise to the updated ESF 14 and accompanying procedures.</li> <li>5. Create a multi-departmental response capability to manage recovery operations.</li> </ol>	Q1/2 2023 Q1/2 2023 Q3/4 2023 Q3 2023 / 2024 Q3 2023 / 2024	OEM	DoN, OED, Fire, Police, SPU, SCL, FAS, SDCI, HSD, PHSKC
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Manage and complete the project scope funded by the Regional Catastrophic Planning Grant (RCPG).	Complete objectives and deliverables outlined in the RCPG application, close-out project 9/30/25	34 months Due 9/30/2025	OEM	8 Puget Sound County emergency management partners, OSE, DON, HSD, community partners and organizations

## ESF 6 – Mass Care, Housing and Human Services

**LEAD: HSD      Support: SPR, DEEL, FAS, OH, OIRA, SPL, DON, OCR, Seattle Center, PHSKC, KCRHA, SHA**

Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Prepare the EOC Health and Human Services Branch partner agencies to staff and work with the Emergency Operations Center in an emergency.	1. Hold an HHS Branch EOC training for departments and agencies that support the Health and Human Services Branch.	2023	HSD/OEM	OEM, SPR, FAS, DON, Seattle Center, SPL, and other HHS Branch and ESF#6 support agencies
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Strengthen the ability of ESF #6 governmental and non-governmental support agencies to work together to collaborate on and support emergency plans, response and recovery.	<ol style="list-style-type: none"> <li>1. Collaborate with agencies on key plans, issues, resources and emerging issues by holding at least 4 ESF #6 meetings per year.</li> <li>2. Strengthen ESF-6 support agencies' abilities to address access and functional needs (AFN) in a disaster by providing best practices, resources and trainings to ESF #6 support agencies.</li> <li>3. Provide an orientation to ESF #6 partner agencies on the new Extreme Heat and Wildfire Smoke Incident Operations Plan.</li> </ol>	<p>2023 - 2025</p> <p>2023 – 2025</p> <p>Q2 2023</p>	HSD	OEM, SPR, American Red Cross, and ESF #6 support agencies
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Maintain the ability to request resources, including Human Services staff, from other governmental agencies and/or provide resources to another jurisdiction in an emergency.	1. Work with the Washington Emergency Management Division to renew the 5-year Human Services Department's Emergency Management Assistance Compact Agreement.	Q2 2023	HSD	OEM

## ESF 7 –Logistics and Resources

**LEAD: FAS      Support: SDHR, IT, Finance, SDOT**

Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
<p style="color: blue;">Further strengthen department's ability to deliver mission critical and emergency support functions by establishing FAS Department Operations Center integrating department personnel and processes.</p>	<ol style="list-style-type: none"> <li>1. Oversee Earthquake Resiliency Program including seismic assessment of all FAS owned facilities and implementation of ShakeAlert Technology in 8 City facilities.</li> <li>2. Procure and distribute Damage Assessment Team Kits. (CR 1) *</li> <li>3. Update FAS Damage Assessment Plan per Cascadia Rising Exercise 22 Improvement Plan actions. (CR 3, 5, 6, 7, 17) *</li> <li>4. Coordinate with FO-BDM on developing damage assessment mobile app and collection of damage assessment information from the field. (CR 8, 9, 11, 12, 13, 15, 18) *</li> <li>5. Organize ATC 20 training. (CR 14)</li> <li>6. Organize damage assessment tabletop/functional exercise culminating to a field exercise.</li> </ol>	<p>2025</p> <p>2023</p> <p>2023</p> <p>2024</p> <p>2023</p> <p>2024/2025</p>	<p>FAS, Logistics and Emergency Management</p>	<p>ITD, City GIS</p>
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
<p style="color: blue;">Improve the EOC Logistics operations in an emergency by working to enhance the City's capability in resource management, movement coordination, and distribution management.</p>	<ol style="list-style-type: none"> <li>1. Distribution Management: Revise Community Points of Distribution Logistics Plan utilizing the Puget Sound Regional Catastrophic Plan templates.</li> <li>2. Participate as a member of the Regional Catastrophic Planning Grant Projects.</li> <li>3. Resource Management: Emergency Shelter Caches.                             <ol style="list-style-type: none"> <li>a. Work with Warehousing to replace cots and blankets into</li> </ol> </li> </ol>	<p>2023</p> <p>2025</p> <p>2023</p>	<p>FAS, Logistics and Emergency Management</p>	<p>OEM, SPR, HSD</p> <p>OEM</p>

	<p>the caches and ensure inventory numbers are current.</p> <ul style="list-style-type: none"> <li>b. Develop scope for replacing expired emergency shelter cache supplies.</li> <li>c. Conduct annual inspection with property management.</li> <li>d. Update cache deployment procedures.</li> </ul> <p>4. Movement Coordination: Work with PC to renew logistics emergency contract.</p> <p>5. Resource Management: Continue work with OEM on improving WebEOC resource request process. (CR 1, 11, 12, 1) *</p> <p>6. Operationalize the existing plan for management of unsolicited donations.</p> <p>7. Movement Coordination: Work with OEM and PC to develop scope of work and RFI for Maritime-based Charter Boat Contingency Contract.</p>	2024		OEM
		2024		
		2025		OEM
		2025		OEM
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Share and communicate City Emergency Fuel Plan with emergency response partners and fleet coordinators.	<ul style="list-style-type: none"> <li>1. Provide Department Fleet Coordinators overview of the City Emergency Fuel Plan.</li> <li>2. Meet with individual fuel distributors contracted with the City to discuss continuity of fuel distribution in an energy emergency.</li> <li>3. Participate in the development of King County Emergency Fuel Plan and WA State's Emergency Fuel Action Plan Outreach Workshops on fuel supply chain management in a catastrophic incident.</li> </ul>	2023	FAS, Fleet Management	SWG
		2024		
		2023		SWG
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>

Update FAS Continuity of Operations Plan Annually.	<ol style="list-style-type: none"> <li>1. Transfer COOP plan over to new OEM template.</li> <li>2. Collect and evaluate FAS Business Units with mission essential functions primary, alternate, contingency and emergency voice communications.</li> <li>3. Update FAS employee residential information and emergency assignments.</li> </ol>	2023	FAS, Logistics and Emergency Management	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Initiate corrective actions identified in the Seattle COVID 19 After Action Report.	<ol style="list-style-type: none"> <li>1. Improve process for identifying and requesting critical emergency supplies and funding during an emergency. (COVID - TV 2 &amp; LOGS 3)</li> <li>2. Document barriers for purchasing non-pharma supplies during COVID and obtain guidance from PHSKC on materials/supplies to be purchased. (COVID - TV 7) **</li> <li>3. Coordinate with PC to develop emergency purchase template to be used during declared emergency that would require review by law. (COVID-TV 11) **</li> <li>4. Recommend to further evaluate disaster-related ordering and distribution challenges experienced during pandemic and to prepare recommendations for improving the regional disaster logistics system to the King County Emergency Management Advisory Board to. (LOGS 1)**</li> </ol>	<p>2024</p> <p>2025</p> <p>2024</p> <p>2025</p>	<p>FAS, Logistics and Emergency Management</p> <p>FAS, Logistics and Emergency Management</p> <p>FAS, City Purchasing</p> <p>FAS/OEM</p>	<p>All Ops Depts</p> <p>PHSKC</p> <p>King County Emergency Management, PHSKC</p>
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency

Continue to improve emergency procurement processes and protocols.	<ol style="list-style-type: none"> <li>1. Increase awareness by providing annual training to City EOC and Dept. responders on the emergency purchasing rules, type of contracts available and use of the Blanket Contract Search function.</li> <li>2. Ensure most current blanket contracts are backed up and an available copy located in the EOC.</li> <li>3. Improve City Purchasing Blanket Contract advance search function by category and description to expedite search for specific service and product contracts.</li> </ol>	2023	FAS, City Purchasing	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Continue to develop mechanisms to set up facilities for continuity of city operations.	<ol style="list-style-type: none"> <li>1. Renew City Use Agreement with Seattle Colleges by Dec. 31, 2023.</li> <li>2. Update agreement's Agency Rep contacts.</li> <li>4. Conduct site visit to Central, North and South campuses.</li> </ol>	2023	FAS, Real Estate Services	Seattle Colleges
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Continue to develop and operationalize plans and procedures for personnel support.	<ol style="list-style-type: none"> <li>1. Develop emergent volunteer program (structure, policies, protocols, and systems, etc.).</li> <li>2. Establish appropriate agreements and mechanisms to leverage city employees for opt-in response roles and missions during Mayoral or Federally Declared disaster.</li> </ol>	<p>2024-25</p> <p>2023</p>	SDHR	<p>FAS, HSD, SPR</p> <p>SWG</p>

## ESF 8 – Public Health and Medical Assistance

**LEAD: PHSKC      Support: NWHRN, ORIA, Police, SPU, SDOT**

Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Update and maintain plan to mitigate barriers and other issues facing populations at risk of experiencing disproportionate impacts of public health emergencies.	<ol style="list-style-type: none"> <li>1. Identify populations at risk of experiencing disproportionate impacts of public health emergencies.</li> <li>2. Develop an engagement plan that describes how Public Health will engage directly with identified populations in planning before and during an emergency or incident.</li> <li>3. Update Public Health’s Equity Response Annex that describes how Public Health will address the needs of groups disproportionately impacted by emergencies.</li> <li>4. Test the Equity Response Annex as part of a tabletop exercise.</li> </ol>	<p>Q2 2023</p> <p>Q2 2023</p> <p>Q4 2023</p> <p>Q4 2023</p>	PHSKC	
Create a new infectious disease response plan addressing each pandemic phase identified by the Centers for Disease Control and Prevention.	<ol style="list-style-type: none"> <li>1. Begin to address corrective actions identified in Public Health’s COVID-19 AAR.</li> <li>2. Develop the first draft of a new infectious disease response plan that includes the initial response and subsequent operations to a disease outbreak.</li> <li>3. Provide overview of plan and roles/responsibilities of Public Health to Seattle OEM for further development of any other response plans or annexes maintained by City of Seattle</li> </ol>	<p>Q1 2023 – Q4 2025</p> <p>Q2 2023 – Q1 2024</p> <p>Q2 2024 – Q4 2024</p>	PHSKC	OEM
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency

<p>Update ESF 8 Plan for King County Comprehensive Emergency Management Plan (CEMP).</p>	<ol style="list-style-type: none"> <li>1. Revise ESF 8 Plan that follows process prescribed by King County OEM</li> <li>2. Provide overview of plan and roles/responsibilities of Public Health to Seattle OEM for further development of any response plans or annexes maintained by City of Seattle</li> </ol>	<p>Q1 2024</p> <p>Q2 2024 – Q4 2024</p>	<p>PHSKC</p>	<p>OEM</p>
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**ESF 12 – Energy****LEAD: City Light      Support: HSD, Parks, SDCI, Fire, Police, SPU, SDOT**

<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
ICS & Position Specific training for SCL Incident Management Team.	<ol style="list-style-type: none"> <li>1. Identify members that need updated training.</li> <li>2. Create a training schedule for SCL, Skagit, Boundary, Cedar Fall &amp; Tolt.</li> </ol>	2023	SCL	OEM
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Create an Emergency Management Executive Council for SCL.	<ol style="list-style-type: none"> <li>1. Identify EM executive council members.</li> <li>2. Schedule quarterly meetings.</li> </ol>	2023	SCL	OEM
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/ Agency</b>	<b>Supporting Dept/ Agency</b>
Improve SCL IMT onboarding process.	<ol style="list-style-type: none"> <li>1. Partner with workforce development</li> <li>2. Create an onboarding process for present and new IMT members.</li> </ol>	2023-2024	SCL	OEM/SHDR

## ESF 13 – Public Safety and Security

**LEAD: SPD      Support: Fire, SDOT, IT**

Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Re-evaluate critical supply management in the event of an emergency of natural causes or terror attack.	<ol style="list-style-type: none"> <li>1. Evaluate storage capacity and existing stores of necessary consumables such as water, food, and gasoline.</li> <li>2. Identify emergency supply partners.</li> <li>3. Evaluate purchasing contracts.</li> <li>4. Evaluate/create conservation strategies for emergency supplies.</li> </ol>	Q1-4 2023	SPD	OEM, FAS
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Conduct radio outage operational exercise.	<ol style="list-style-type: none"> <li>1. Explore radio backup system with new PSERN radio network.</li> <li>2. Train officers and commanders in radio outage patrol operations.</li> </ol>	Q4 2023	SPD	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Conduct emergency management training for entire department to ensure understanding of roles/responsibilities in the event of mass demonstrations, natural disaster, or terror attack.	<ol style="list-style-type: none"> <li>1. Identify ‘emergency management’ POC in the SPD Education and Training section to develop blocks of training.</li> <li>2. Coordinate deployment schedule for emergency management training for all officers and commanders</li> </ol>	Q2-4 2023	SPD	
Goal Statement	Objectives	Timeline	Lead Dept/Agency	Supporting Dept/Agency
Conduct a tabletop exercise with King County Jail regarding the critical shutdown of the Seattle Jail Facility.	<ol style="list-style-type: none"> <li>1. Identify existing contracts for booking of prisoners by SPD.</li> <li>2. Coordinate response plan for evacuation of the KCJ, in coordination with the KCSO, and securing KCJ in the event of breach.</li> <li>3. Train commanders and officers of response plan to KCJ and alternative booking of prisoners.</li> </ol>	Q4 2023	SPD	KCJ, KCSO

**ESF 15 – External Affairs**

**LEAD: MO      Support: All Department PIOs**

<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Train city PIOs to staff the JIC (JIC Fundamentals) and ensure an adequate number of PIOs are trained as JIC Supervisors.	<ol style="list-style-type: none"> <li>1. Offer JIC Fundamentals training twice a year.</li> <li>2. Offer JIC Supervisor training twice a year.</li> <li>3. Identify PIOs who have not been trained or should be trained as supervisors and encourage registration in JIC trainings.</li> </ol>	Q4 2023	MO	OEM
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Establish processes and funding sources for emergency translation (written and recorded audio/video) and in-person interpretation for community members in ASL and Tier 1-3 languages.	<ol style="list-style-type: none"> <li>1. Establish a funding source for emergency translations through the regular biannual budget process.</li> <li>2. Establish a funding source for emergency translations with a special budget request or other identified source.</li> <li>3. Establish a process and contacts to meet emergency translation and interpretation needs.</li> </ol>	2025  Q1 2024  Q4 2023	MO	OIRA, DON, OEM
<b>Goal Statement</b>	<b>Objectives</b>	<b>Timeline</b>	<b>Lead Dept/Agency</b>	<b>Supporting Dept/Agency</b>
Continue development of city hazard pages (in line with winter weather, heat and smoke, and earthquake pages).	<ol style="list-style-type: none"> <li>1. Identify hazards that could be static/evergreen web pages.</li> <li>2. Gather and create content for the pages.</li> </ol>	Q2 2024	ITD	