



FEPP SCHOOL BASED INVESTMENT RFI SPENDING GUIDELINES

The intent of the guidelines below is to inform applicants' budgeting of Families, Education, Preschool and Promise (FEPP) Levy School-Based funding as part of the Request for Investment process.

GENERAL

- Levy proceeds must be supplemental and complementary to existing public funding structures and services; funding may not be used to supplant state-mandated services.
- Levy expenditures must be linked to services or supports targeted to improving outcomes for Levy focus students. These services should be identified in your approved Levy work plan. Schools may be asked to provide additional information and/or data that link the proposed investment to improving their Levy-related student outcomes and indicators.
- All spending must adhere to district guidelines and collective bargaining agreements.

PERSONNEL

In the RFI application, schools may propose the use of Levy funds to purchase:

- Certificated or classified FTEs and/or extra time for services to Levy focus students during extended learning opportunities (e.g. before or after school, Saturday programs, school breaks, summer).
- Supplemental certificated or classified FTEs who will provide services during the school day for Levy focus students. The FTE must add to and not supplant the allocation provided to the school by the district. For example, if a school is allocated 4.5 certificated FTE teachers from the District, the school can use Levy base funding to purchase an additional 0.5 certificated FTE teacher to provide interventions for Levy focus students during the school day.
- Extra time for certificated or classified staff for professional development opportunities that will allow staff to meet the needs of Levy focus students.
- Levy Coordinator – Schools can purpose funds toward a partial certificated or classified FTE to coordinate Levy activities, collect and analyze student data, and facilitate Levy team meetings. The maximum FTE directed to Levy coordination for a teaching role is 0.5 and the maximum FTE directed to levy coordination for a school administrator role is 0.25. DEEL recommends that schools pair coordinator staffing duties with other activities, such as providing direct support to students or providing instructional coaching to teachers supporting Levy focus students.

NON-PERSONNEL

In the RFI application, schools may propose the use of Levy funds to purchase:

- Subcontracts with community-based organizations or individuals to provide intervention services for Levy focus students as described in the school's workplan
- Professional development opportunities for staff (e.g. registration fees, travel, consulting services)
- Supplies and materials linked to interventions for Levy focus students
- Transportation for Levy focus students to or from intervention services and Levy funded learning opportunities