Seattle Department of
Education & Early Learning

2023 Summer RFI

Updated: 03/17/23

#	Question	Answer	Date & Origin of Question	Date Answered
1	**Question(s):** The summer funding asks for Principal signatures. Would it be possible to have Assistant Principal signatures if we usually work directly with them on summer programming?	**Answer(s):** Thank you for reaching out! We request the principal's signature as they are ultimately responsible for all activities that occur in their school building particularly during out-of-school time that the assistant principal may not be aware. While it is likely the AP has communicated the summer programming with the principal we require their signature as acknowledgement of it.	**Sent:** Tuesday, March 07, 2023 3:03 PM **To:** DOE_DEEL Funding <DEELFunding@seattle.gov>	3/10
2	**Question(s):** A colleague shared your RFP for your open Summer Learning Enhancement grant. We read it with interest and have a couple of questions. Namely, is a requirement for the grant that the same group of students be enrolled throughout the summer program? Our program design is such that we have three distinct groups of students attending our programs over three weeks. I'm curious if we would qualify and could apply.	**Answer(s):** Thanks for your question. The requirement for the Summer RFI is that students attend a program for a minimum of 2 weeks (see page 4 of RFI Overview). If **each** group of students are attending at least 2 weeks, then the program may qualify.	**Sent:** Wednesday, March 08, 2023 12:15 PM **To:** DOE_DEEL Funding <DEELFunding@seattle.gov>	3/10
3	**Question(s):** Is it possible for applicants to do or choose two programming areas?	**Answer(s):** Yes. The cover sheet directs all applicants to choose a primary area of focus, and it is optional to choose a secondary area of focus if that best describes your program.	3/9 Summer RFI TA Session	3/15
4	**Question(s):** We are wondering if we would still receive performance pay if items are secured later than the deadline stated in the RFI Appendix B. Here are our concerns: • Most parents we	**Answer(s):** Thank you for reaching out. Regarding timeline stated on Appendix B: 1. SPS Student ID: Depending on the length of the program, from the time a student is registered and the end of program, which is likely longer than 2 weeks, that should allow ample time to work with families to find their student id. A second option would be to enter into a data-sharing agreement with SPS who could then provide the student id (see Appendix E).	**Sent:** Monday, March 13, 2023 3:40 PM **To:** DOE_DEEL Funding <DEELFund	3/15

	work with don't know where to find their child's student ID, so we work with them to obtain it, which usually takes 1-2 weeks. • Also, we know that historically it takes longer than two days after the end of the summer program to gain survey responses for all of the kids in our program.	2. Survey Responses: The asset-based exit survey is online (with an option for printed) and we recommend awardees administer the asset-based survey while kids are in attendance and at least 2 days prior to the last day of program. This would allow kids to reply and timely submission of responses.	ing@seattl e.gov>	
5	**Question(s):** Can you address all 3 program areas in a single proposal?	**Answer(s):** Yes. The cover sheet requires that you identify a primary program area, but you can choose to identify a secondary area. It is ok if programs address all three areas in their application narrative.	3/14 TA Session	3/17
6	**Question(s):** What can you tell us about obtaining a letter of support from a principal?	**Answer(s):** A formal letter of support is not required as part of your application submission, however, principal signature is most important if your program is intending to be located on a school campus.	3/14 TA Session	3/17
7	**Question(s):** What about a letter of support for a program that is coordinated at the district level but housed in a particular school?	**Answer(s):** Though a letter of support is not required as part of your application submission, it would be best in this circumstance to provide a letter of support from the district person coordinating this programming. It does not need to be a physical signature, it can be an email confirmation.	3/14 TA Session	3/17
8	**Question(s):** Will you be sending us a copy of the powerpoint?	**Answer(s):** There is a copy of the slide deck for the info session available at https://www.seattle.gov/education/for-providers/funding-opportunities/summer_rfi	3/14 TA Session	3/17
9	**Question(s):** We do a lot of surveying of our participants, are you saying you'd rather we do it through DEEL and add our question rather than an independently?	**Answer(s):** There are three ways to approach this: first is that DEEL would create the survey and add your survey prompts to it, then provide you with the data once the survey is administered. The second is that you would create and administer the survey, which would include DEEL required questions, then provide the survey data to DEEL. The third would be to have two separate surveys, however we would not recommend that approach.	3/14 TA Session	3/17
10	**Question(s):** And the other evaluative piece is that you'll be doing site visits, not program officer focus groups?	**Answer(s):** Yes, we will be conducting site visits but if there are focus groups happening and you would like to invite us to observe as a part of that site visit, that would be fine. We have a fair amount of flexibility given how diverse the types of programming funded will be.	3/14 TA Session	3/17
11	**Question(s):** Are you using a community group to review applications or DEEL staff?	**Answer(s):** For longer investments, we typically have a mix of community members and DEEL staff, but for the summer investments because of the short term, we will only be having DEEL staff review and rate applications.	3/14 TA Session	3/17
12	**Question(s):**	**Answer(s):**	3/14 TA	3/17

	Regarding student attendance metrics: say you had a 4 week program and a kid was going to be gone 2 weeks out of those 4 on vacation, would your students served metrics capture that and not penalize a program?	We have two measures, the first is the number of students enrolled, regardless of attendance, and the other is the number of students attending 50% or more. We want students to be attending as much as possible but we also want to recognize that not everything about attendance in summer programming is under your control.	Session	
13	**Question(s):** Just flagging that the institutional partnership FERPA waiver is signed by a principal, so summer programming not overseen by a principal my require an alternate process.	**Answer(s):** We will flag that for our SPS partners and address it in our technical assistance session for awardees.	3/14 TA Session	3/17
14	**Question(s):** We noticed the program requirement in the RFI overview that states summer programs must take place for a minimum of 15 hours per week. Our organization will be offering 4 simultaneous 8-week program sessions in different Seattle locations-- each session takes place for 9 hours per week. Since this adds up to 36 hours/week across the multiple programs, would we be eligible for funding?	**Answer(s):** The 15 hour per week requirement is intended to mean that participating students will receive at least 15 hours of programming per week. Combining simultaneous sessions across the city that serve different groups of students does not meet the minimum requirement for funding.	**Sent:** Wednesday, March 15, 2023 6:41 AM **To:** DOE_DEEL Funding <DEELFunding@seattle.gov>	3/17