FEPP Levy
Community-Based Summer Enhancement and COVID-19 Response Funds Request for Investment (RFI) Informational Presentation

Department of Education and Early Learning

FAMILIES EDUCATION PRESCHOOL & PROMISE

Before we get started…

- Please have the RFI document available in either print or electronic form as a reference

- Page references will appear in a green box in the upper right corner (see green box above)

- Note your questions as they arise and submit them to DEELFunding@seattle.gov at the end of the session with the subject line "Question_2021 Summer RFI"

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Information Session Agenda

I. Overview of Families, Education, Preschool and Promise Levy

II. Community-Based Summer Enhancement and COVID-19 Response Funds Request for Investment Structure

III. Application Overview and Expectations

IV. Next Steps and Submitting Questions

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FEPP Levy Investments

The FEPP Levy invests in **preschool through post-secondary**, increasing access to and utilization of programs and services for **historically-underserved students**.

The FEPP Levy funds three core strategies:
1. Equitable Educational Opportunities
2. High-Quality Learning Environments
3. Student and Family Supports

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Overall Goal & Outcome
Closing gaps, Leading with race

Goal	Outcome
Partner with families and communities to achieve educational equity, close opportunity gaps, and build a better economic future for Seattle students	African American/Black, Hispanic/Latino/x, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English Language learners, and LGBTQ students achieve academically across the preschool to post-secondary continuum

Community-Based Summer Enhancement and COVID-19 Response Funds Investment:

Purpose	• Advancing educational equity and supporting learning opportunities for youth most heavily impacted by the pandemic so they enter the new school year prepared to succeed • Promote the development of academic and non-academic skills that will support students to and through graduation		
Eligible Applicants	• Community-based organizations	Total Amount Available	$1.0 Million
Programming Areas	1) Academic Support and Acceleration 2) Health and Wellness 3) College and Career Readiness	Maximum # of proposals funded	Up to 20 (proposal maximum is $100,000**)
Applications Due	**By 12:00pm on Thursday, May 20, 2021**	**Term of investment**	**Summer 2021**

** Award size will be contingent upon services provided and students served.

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Provider Criteria

- Commitment to **racial equity, cultural responsiveness,** and addressing the needs of **historically underserved communities**

- Demonstrated **history of serving focus students**

- Experience achieving **positive academic and/or non-academic outcomes** through summer programming

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Summer 2021 Outcomes

Enrollment

Attendance

Impact

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Focus Students

Investments will prioritize students most vulnerable to the pandemic's impact on academic progress and mental health, including:

- Students from **historically underserved communities** who experience systemic inequities in educational achievement due to race, ethnicity, or socioeconomic status, refugee and immigrant status, English proficiency, familial situations, housing status, sexual orientation, or other factors

- African American/Black, Hispanic/Latino/x, Native American, Pacific Islander, underserved Asian populations, and other students of color

- Students not yet meeting grade level learning standards on local/district assessments, state assessments, or making insufficient academic progress in core courses

- Students in need of support socially, emotionally, and/or academically as a result of COVID-19 school closures

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Program Areas

Academic Support & Acceleration

Focus on academics, provide additional instruction and learning time

Health & Wellness

Focus on social-emotional learning (SEL), physical & mental well-being

College & Career Readiness

Counseling, resources, awareness & exposure to/prep for career and post-secondary opportunities

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Indicators

Applicants must connect their programming to one program area

Sample indicators that can impact students in these program areas can be found in Appendix B

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Priorities in Evaluating Proposals

- Funding **up to 20 proposals**

- Reflect diversity in programming, students served, and providers with priority given to BIPOC led organizations and neighborhoods most impacted by COVID-19

- Leverage **strong partnerships** between organizations and school communities

- Responsive to student needs through **culturally responsive approaches**

- Leverage FEPP Levy investment types to **maximize impact** and advance student outcomes

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Questions to Consider

- Which focus student population(s) does my organization intend to serve with these funds? Estimated number?

- Which area/s align/s most closely with the summer programs/services my organization provides or is capable of providing?

- How can my organization enhance and/or extend current summer programs to support focus students?

- How can my organization work with the school community I plan to serve to coordinate program dates and student outreach?

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The Application

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Application Sections

- ✓ Cover Sheet
- ✓ Section 1: Experience and Demonstrated Ability
- ✓ Section 2: Program/Service Proposal
- ✓ Section 3: Cultural Responsiveness
- ✓ Section 4: Labor Harmony
- ✓ Section 5: Asset-Based Survey
- ✓ Section 6: COVID-19 Contingency Plan

All applicants must use the provided RFI submission template.

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The Cover Sheet

- First 2 pages of the RFI submission template

- Application points of contact

- Summary of program/service proposal, including:
  - Dates
  - Focus students served
  - Program area

- Amount requested

- How requested funds will support your organization

COVER SHEET

Community-Based Summer Enhancement and COVID-19 Response
Request for Investment Application

ORGANIZATION INFORMATION:

Organization Name	
Organization Leader (e.g. Executive Director)	
Mailing Address	
Email Address	
Contact Phone	
Organization URL	

APPLICANT CONTACT INFORMATION:

Primary Contact Person Name		**Secondary** Contact Person Name	
Title/Role		Title/Role	
Phone		Phone	
Email		Email	

SUMMARY OF PROGRAM/SERVICE PROPOSAL:

Program/Service Name	
Start / End Dates	
Program Area (may check only one)	☐ Academic Support & Acceleration ☐ Health & Wellness ☐ College & Career Readiness (CCR)
Anticipated # of focus students to be served:	
Age range program will serve:	☐ Elementary, grades K-5, ages 5-12 ☐ Middle, grades 6-8, ages 11-14 ☐ High, grades 9-12, ages 14-19
Focus student(s) program will serve:	Students in need of support socially, emotionally, and/or academically as a result of COVID-19 school closures and identifying as: ☐ Black/African American ☐ Refugee and immigrant ☐ Hispanic/Latino ☐ English language learners ☐ Native American/Alaska Native ☐ Experiencing Homelessness ☐ Native Hawaiian/Pacific Islander ☐ LGBTQ ☐ Underserved Asian ☐ Other: ___
Funding Amount Requested	
Partner school, agency, or organization (if applicable)	

Section 1: Experience and Demonstrated Ability

- No more than 2 pages
- Use provided template
- Size 11 font
- Simple, straightforward responses

Overview of Organization

Prior Experience

Partnerships

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Section 1: Experience and Demonstrated Ability

Overview of Organization

Prior Experience

Partnerships

Provide an overview of your organization, including:

- Relevant history serving focus students
- Types of programming offered & associated outcomes
- Any other relevant high-level information

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Section 1: Experience and Demonstrated Ability

Overview of Organization

Prior Experience

Partnerships

Describe your experience serving focus student populations, including:

- Student and community needs assessment
- Data used to inform services/programming
- Results achieved

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Section 1: Experience and Demonstrated Ability

Overview of Organization

Prior Experience

Partnerships

Describe how your organization utilizes partnerships to support student learning, including:

- Partnering with young people, community members, schools, and/or other organizations

- Provide an illustrative example

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Section 2: Program/Service Proposal

- No more 5 pages
- Use provided template
- Size 11 font
- Simple, straightforward responses

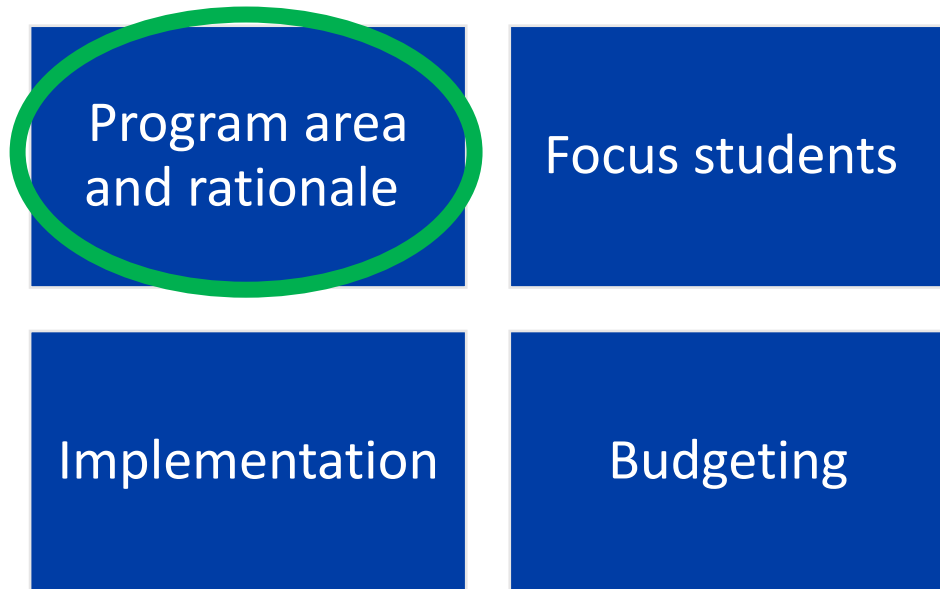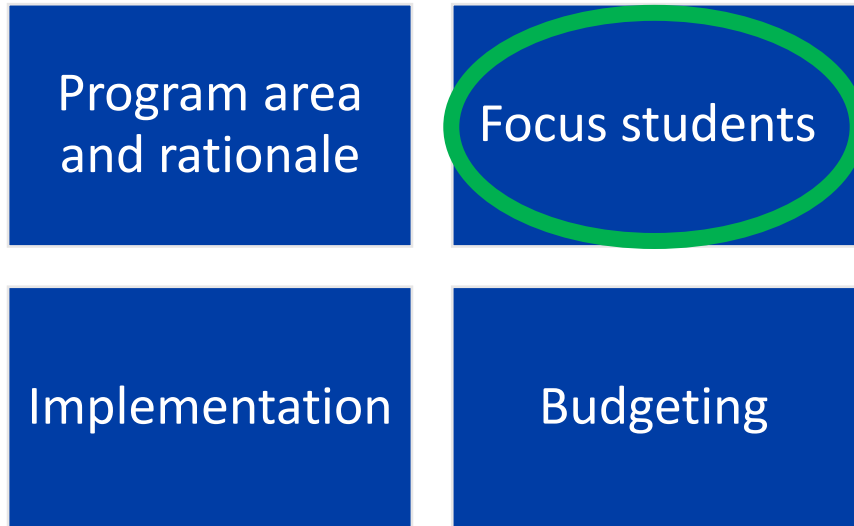| Program area and rationale	Focus students
Implementation	Budgeting

Section 2: Program/Service Proposal

Program area and rationale

Focus students

Implementation

Budgeting

Identify the following:

- program area and indicator(s) your program will support
- Program name
- Rationale for program efficacy

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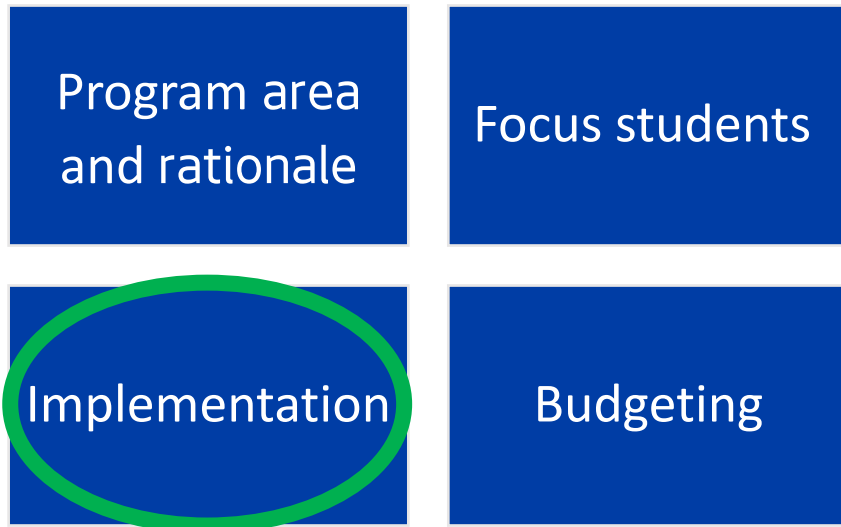
Section 2: Program/Service Proposal

Program area and rationale	Focus students
Implementation	Budgeting

Enrollment should prioritize access for:

- Students from historically underserved communities

- African American/Black, Hispanic/Latino/x, Native American, Pacific Islander, underserved Asian populations, and other students of color

- Students not yet meeting grade level learning standards

- Students in need of social, emotional, and/or academic support as a result of COVID-19 school closures
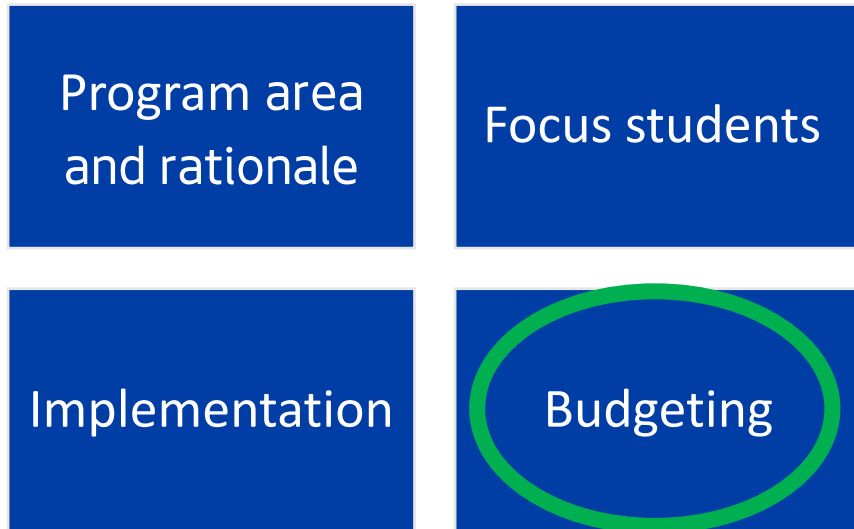
Section 2: Program/Service Proposal

Program area and rationale	Focus students
Implementation	Budgeting

Provide program implementation details, including:

- Activities and structure
- Partnership involvement
- Dates, schedule, mode (in-person, virtual, hybrid) and location
- Facility use, meals, transportation

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Section 2: Program/Service Proposal

Program area and rationale	Focus students
Implementation	Budgeting

Use the provided Excel template to:

- propose personnel, non-personnel and indirect cost
- list other funding sources

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Budget Template

- Budget must be submitted using provided template

- Maximum request per proposal is $100,000

- Include leveraged funds if applicable

- Personnel, non-personnel, benefits and indirect expenditure funded through this RFI

Community-Based Summer Enhancement and COVID-19 Response Funds RFI Budget Proposal

Organization Name:	$ –	Total funding requested (maximum $100,000)
Proposed Program/Service Name:	$ –	Total Program/Service Cost

Instructions: Complete the budget tables below by inputting the amount of funds you are requesting by line item and describing what those funds will purchase. The budget should tie direct... the services you plan to provide and the number of students you plan to serve. If you will be utilizing additional fund sources to deliver your proposed program/service, please i... amounts by fund source so a total program cost can be evaluated. The Community-Based Summer Enhancement and COVID-19 Response Funds Investment amount requested... exceed $100,000.

Table 1: Personnel Expenditures

	Position Title	FTE	Community-Based Summer Enhancement and COVID-19 Response Funds RFI Amount Requested	Leveraged FEPP Funding	Leveraged BSK* Funding	Other Funding or In-Kind	TOTAL	Description of Expense: Please outline roles and responsibilities of each position and any variation in (e.g., pre-program planning, program management during the summer, etc.) describe how each connects to your program/service proposal.
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
	Subtotal:		0.00	0.00	0.00	0.00	0.00	
	Benefits:		0.00	0.00	0.00	0.00	0.00%	*Insert benefits percentage to the left in cell H21 (e.g. 24%)*
	Personnel Sub-Total		0.00	0.00	0.00	0.00	0.00	

Table 2: Non-Personnel Expenditures

	Item Name	Community-Based Summer Enhancement and COVID-19 Response Funds RFI Amount Requested	Leveraged FEPP Funding	Leveraged BSK* Funding	Other Funding or In-Kind	TOTAL	Description of Expense: List all subcontracts, supplies, materials, transportation, and other proposed expenditures. Please include the requested amount as well as a brief descri... including how each connects to your program/service proposal.
1						$ –	
2						$ –	
3						$ –	
4						$ –	
5						$ –	
6						$ –	
7						$ –	
8						$ –	
9						$ –	
10						$ –	
	Indirect/Admin Costs (max 15%)	$ –	N/A	N/A	N/A	0%	*Insert indirect/admin percentage to the left in cell H37 ; Note the maximum allowable is 15%*
	Non-personnel Subtotal:	$ –	$ –	$ –	$ –	$0	

Section 3: Cultural Responsiveness

- No more than 1 page

- Use provided template

- Size 11 font

- Simple, straightforward responses

- May be embedded in sections 1 & 2

Experience

Commitment

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Section 3: Cultural Responsiveness

Experience

Commitment

Describe your experience with providing culturally responsive services/programming, including:

- Serving students from diverse racial and ethnic backgrounds
- Serving students who speak a language other than English at home
- Serving refugees and immigrants
- Specialized programming or approaches to support culturally and linguistically diverse students and families

If your experience is limited, describe steps you will you take to provide culturally responsive services

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Section 3:
Cultural Responsiveness

Experience

Commitment

Describe how you incorporate anti-racist practices and social justice into your work generally and into your proposal specifically.

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Section 4: Labor Harmony

- Use provided template

- Required response is to check Yes or No

- Yes response is required to pass technical compliance check

Indicate if you are committed to avoiding labor disputes

Attach documentation of standard labor practices & policies, if applicable

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Section 5: Asset-Based Survey

- Use provided template

- Required response is to check Yes or No

- Yes response is required to pass technical compliance check

Indicate if you are committed to administering an asset-based survey of youth and/or program staff	Pre- and post survey is provided by DEEL and will be tailored to each program in collaboration with program staff
Survey will be accessible virtually; paper copies will be made available upon request	Applicants can attach existing asset-based survey tools or specific questions they wish to include

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Section 6:
COVID-19 Contingency Plan

- Use provided template

- Required response is to check Yes or No

- Yes response and narrative description is required to pass technical compliance check

Indicate if your agency is committed to following King County's guidance for childcare administrators	Agree to regularly monitor guidance from the WA Dept. of Health
Identify aspects of program that may be impacted if limits are placed on social interactions/ gatherings	Describe how program will be sustained in the event of limitations or unforeseen closures

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RFI Application Scoring

Section	Score
1. Experience and Demonstrated Ability	25
2. Program/Service Proposal	50
3. Cultural Responsiveness	25
4. Labor Harmony	Y/N
5. Asset Based Survey	Y/N
6. COVID-19 Contingency Plan	Y/N
TOTAL POINTS	**100**

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Summary of Appendices

- Appendix A: FEPP Levy Headline Indicators (RFI: p.15)

- Appendix B: Community-Based Summer Enhancement and COVID-19 Response Indicators (RFI p. 16)

- Appendix C: Evaluation and Scoring Criteria (RFI: p.17)

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Timeline After Applications Are Submitted (Deadline Thursday, May 20, 12:00pm)

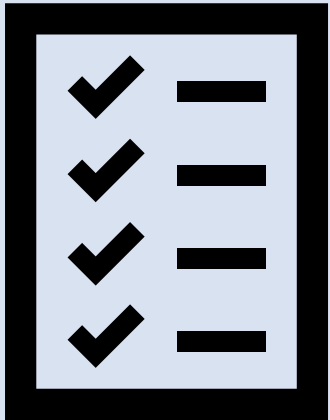| Phase 3: Evaluation (dates subject to change)	
Application Review, Scoring and Deliberation	May 21 – June 4, 2021
Notifications issued to applicants	Friday, June 11, 2021

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Technical Compliance

- **An application will be deemed technically compliant if it:**

  - Is submitted on time(**by Thursday, May 20, 2021 at <mark>12*:00 PM*</mark>**) either electronically or in paper copy

  - Includes all required sections (must be a COMPLETE application)

  - Ensures submissions for Sections 1 – 6 **use the provided template** and are typed, single- or double-spaced, size 11 font, page-numbered, single- or double-sided, and all submitted together as one document in PDF or Word format

  - Ensure Budget is formatted using the Excel template provided and submitted as one file

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Technical Assistance (TA)

Attendance **is not required**, nor are points awarded for participation. However, it is highly recommended a staff member(s) assigned to the development of a proposal review the pre-recorded informational session and attend a TA session so applicants understand the RFI sections, technical compliance, and application tools provided.

*For the most current information please visit the DEEL website (*http://www.seattle.gov/education/for-providers/funding-opportunities*).*

Email questions to DEELFunding@seattle.gov*.*

Event	Date	Time & Location
RFI Information Session (pre-recorded)	Monday, May 3, 2021	Posted online by 4pm
Technical Assistance Session 1	Tuesday, May 11, 2021	2:30-5:00pm Virtual Meeting *(link will be posted online)*
Technical Assistance Session 2	Monday, May 17, 2021	2:30-5:00pm Virtual Meeting *(link will be posted online)*
Last day to submit questions to DEELFunding@seattle.gov	Monday, May 17, 2021 at 5pm	All Q&A posted online withing 3 business days

In preparation for upcoming Technical Assistance sessions…

- Any appropriate staff may attend

- Please review the online *RFI Information Session* prior to attending a TA session

- Please go to the DEEL Website and familiarize yourself with this funding opportunity (RFI, supporting docs, FEPP Levy, etc.) located at https://www.seattle.gov/education/funding-opportunities

- Please bring your questions on RFI related topics or areas

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