

1. Empezar sesión en el CHIPS PORTAL

Go to: <https://tinyurl.com/CHIPSPortal>

Seattle
Department of Education and Early Learning
Dwane Chappelle, Director

Preschool - FAQ - **Sign in**

SPP
SEATTLE PRESCHOOL PROGRAM
Applications for the 2022 - 2023 school year now available!
[Apply online!](#)

CCAP
Seattle Childcare Assistance Program

- The CCAP subsidy helps subsidize the cost of child care.
- Families' subsidies are calculated using family size, family income, the hours of care needed for a child, and age of the child.
- A family applying to CCAP receives one voucher for each individual child in care. The CCAP voucher authorizes monthly childcare payments to an approved childcare program.
- The voucher can be used for full-time, part-time, or before/after school care.
- Vouchers are authorized for 24 months; vouchers for student parents will be authorized for three months at a time, pending course schedules.

What information do I need to gather to apply for CCAP?

After you've been screened for basic eligibility, you will need to identify a CCAP provider who works with your schedule and has availability for your child(ren). You will also need to submit documentation to verify the following information:

- Your child's age
- Your address
- Your family's gross (pre-tax) income
- The hours of care needed

Haga clic para acceder a las opciones de inicio de sesión Marque este sitio por favor

2. Regístrese para acceder a la información del programa

will also continue to grow. We understand how important this information is and have a privacy program in place. For more information, click on the "Privacy" link below.

Sign in

* Username

* Password

Remember me?

[Sign in](#) [Forgot your password?](#)

3. Acceder al portal de Asistencia CCAP

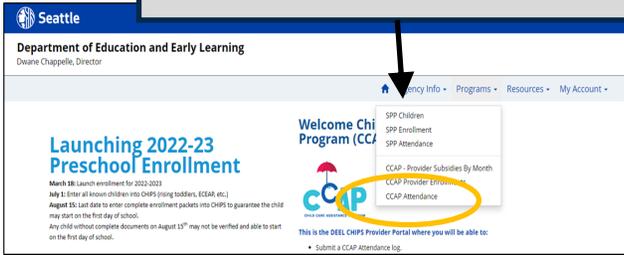
Agency Info - **Programs** - Resource

- SPP Children
- SPP Enrollment
- SPP Attendance
- CCAP - Provider Subsidies By Month
- CCAP Provider Enrollments
- CCAP Attendance**



2. INGRESANDO LA ASISTENCIA AL CCAP

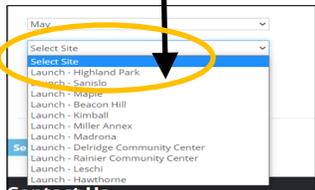
1. Seleccione la asistencia de CCAP



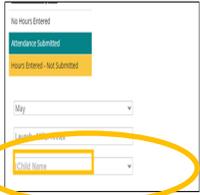
2. Seleccione mes



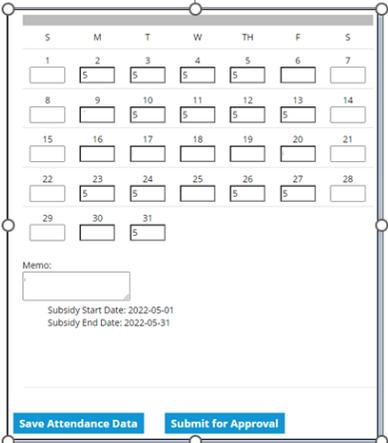
3. Seleccionar sitio



4. Seleccionar niña



5. Ingrese horas.
Agregue horas a días (PT = 5, FT = 10) no se necesitan letras déjelo en blanco, use el campo de memo para cualquier nota

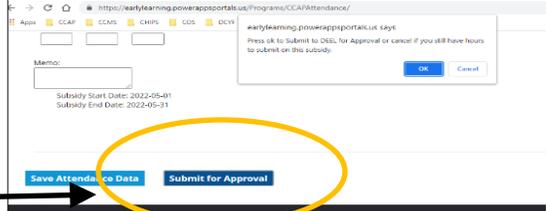


Save Attendance Data Submit for Approval

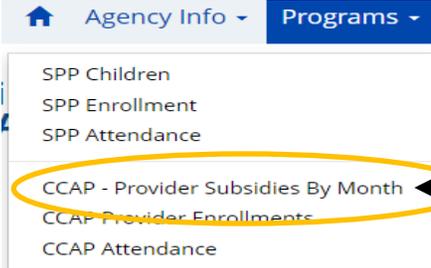
Necesitas ayuda? Email childcareassistance@seattle.gov

3. ENVIO DE ASTENICA CCAP

1. Seleccione el botón Enviar para aprobación en la página del calendario. Esto envía la asistencia de cada niño



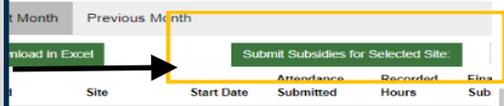
2. A continuación, envíe la asistencia para cada sitio. Seleccione Programs. Siguiente Selección de subsidios para proveedores de CCAP por mes.



CCAP Provider Subsidies By Month

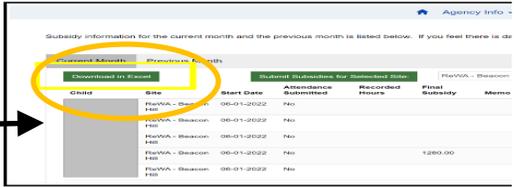
Subsidy information for the current month and the previous month is listed below. If you

3. Seleccione Submit Subsidies for Selected Site. Use el menú desplegable para seleccionar el sitio.



4. INGRESANDO LA ASISTENCIA AL CCAP

1. Seleccione Download in Excel para conservar una copia de las horas registradas. El monto final del subsidio aparecerá en 2-3 días



Step 2: Subsidies should be submitted after all hours for the month are entered.

CCAP Attendance after CHIPS Quick Guide