

# Community Police Commission (CPC)

July 21st, 2021, 9:00am Via  
Zoom Conference Call

## I. Welcome & Land Acknowledgement

## II. Attendance

**CPC Attendees:** La Rond Baker (Co-Chair), Erin Goodman (Co-Chair), Rev. Patricia Hunter, Rev. Harriet Walden, Joseph Seia, Erica Newman, Suzette Dickerson, Douglas Wagoner, Officer Mark Mullens, Tascha Johnson, Austin Field, Katherine Seibel, Esther Lucero, Alina Santillan, Prachi Dave, Colleen Echohawk

**CPC Staff:** Brandy Grant, Felicia Cross, Nia Franco, Jesse Franz, Luiza Montesanti, Shayleen Morris, Emily Trbovich

## III. Review Agenda & Minutes

**Action:** Motion to add the 2017 CPC ordinance approved by the city council to review the roles of the Co-Chairs and Executive Director to the 7/21/21 agenda.

**Moved:** Reverend Harriet Walden

**Seconded:** Suzette Dickerson

**Approved by voice vote**

**Opposed:** 1

**Abstentions:** 3

- Add in the 2017 CPC Ordinance to the amended agenda before Executive Session

**Action:** Motion to approve the 7/21/21 amended meeting agenda

**Moved:** Reverend Patricia Hunter

**Seconded:** Esther Lucero

**Approved by voice vote**

**Opposed:** 0

**Abstentions:** 0

**Action:** Motion to approve the CPC meeting minutes from 7/7/21

**Moved:** Reverend Patricia Hunter

**Seconded:** Esther Lucero

**Approved by voice vote**

**Opposed: 0**

**Abstentions:**

#### **IV. Public Comment**

*Public Comment is welcomed by the CPC. Individual speakers will be provided up to two minutes to comment on items on the meeting agenda.*

- *No Public Comment*

#### **V. Department Updates**

- **City Council:** The Public Safety and Human Services committee met last week and voted out legislation on less lethal weapons. CM Herbold made a motion to have the city council consider the legislation after the Status Conference on August 10<sup>th</sup> with Judge Robart
- **Mayor's Office:** No update
- **Monitoring Team:** Secure firearms question for Lisa Judge: At SPD's training facility there was explorer program, an officer firearm was left unsecured and was taken by someone who was attending the training event. Chief Best asked OIG for review of secure firearm storage at SPD facilities.
- **Office of Inspector General (OIG):** OIG is set to release wave 1 report for SER + another report set to be released sometime soon. Work ongoing on traffic stops, discipline audit, and mutual aid audit
- **Department of Justice (DOJ):**
- **Office of Police Accountability (OPA):** No update
- **CPC Question:** Can you further explain the secured firearm question that the monitoring team posed?
- **OIG:** The original event was almost two year ago. There was an explorer program going through some training and an officer's personal firearm was left unsecured and was taken by someone at the training event. Chief Best asked OIG to do a comprehensive review on how SPD makes available secure storage options for firearms at SPD facilities.
  
- **Note From La Rond:** City attorney has a hard stop at 10 am. We can discuss ordinance now so that our city attorney can be present for the conversation, or later without the city attorney
  
- **Moved the discussion up, before CPC Updates**

#### **VI. Discussion on 2017 CPC Ordinance related to the Roles and Responsibilities of Co-Chairs and Executive Director**

- We are going to just circulate 2017 CPC ordinance
- This discussion is being held so that new commissioners can understand role of co-chairs, commissioners, and executive director and how co-chairs are supposed to guide the work
- If people are going into executive session, especially new commissioners, they understand what the roles are and how they're separated
- We will also send the 2020 bylaws as well because they do not supersede the ordinance, but they do have details that are important to this particular conversation
- We were planning on discussing the roles of commissioners, co-chairs and the ED in executive session today
- Co-Chair La Rond will give introduction she was planning on giving and then we can see if it matches Reverend Walden's understanding
- CPC has very unusual structure. It is a commissioner-led entity, commissioners are not city of Seattle employee, but we are the driving force behind CPC
- CPC is independent branch of the city – This is why we can have our own lobbying and advocacy and representation in litigation
- CPC does have a staff and an office with city of Seattle employees
- Brandy is Executive Director, and her role is to ensure that staff are operating in an appropriate manner to support the role of the commission so commission can do the work – doing research, admin work, and community engagement
- Co-Chairs ensure that staff work is in line with CPC stated mission and goals, voted by commission
- Commission supervises Brandy and this supervisory role is given to co-chairs
- Co-chairs don't have direct supervision of staff
- Reverend Walden: I have a different understanding, which is, we have one staff we supervise and that's Executive Director. The ED runs the CPC office, runs the staff. The co-chairs do not impede the work or block work and if they something they want to change they bring it to the commission for a robust discussion on what is happening
- We have always had three co-chairs in the past because it made the work easier. If one person is not in agreement, then we usually would have at least two people in agreement so the work can go out
- I believe we are saying the same thing as the roles are defined. Co-chairs only supervise Brandy. We do not supervise the staff and we supervise Brandy to ensure she is running the office in a way that supports the commission
- At the end of the year the ED is evaluated by the commission. We plan to have this evaluation by the same 3<sup>rd</sup> party entity that OIG and OPA use at the end of Brandy's first year, which is in March 2022
- Is there another issue/reason for this conversation?
- The issue is that it appears to be there is dissatisfaction going on right now and I want to ensure the commission knows the roles and responsibilities of the co-chairs and ED.

## **VII. Community Police Commission Updates**

### ➤ **Co-Chair Updates**

➤ No updates, the Workgroup updates will reflect the work we have been doing

### ➤ **Executive Director Updates**

➤ OIG sent us their Annual Report and we were able to provide them with some feedback that we will be able to share with the commission very soon. IG Judge will be able to come and present to the commission once the report is finalized.

➤ Our Community Engagement Director, Felicia Cross, should be reaching out to the commissioners who are a part of the community engagement committee on what her plans are on community engagement. Please be on the lookout for her emails, she will be sending around some meeting requests

➤ We are working on final edits for our Annual Report

## **VIII. Strategic Planning Retreat Scheduling**

➤ We are hoping to do some group scheduling for our Strategic Planning Workshop today.

➤ Can we decide if commissioners are open to a Saturday meeting? (This would be a one, 6-hour session.)

➤ Saturdays do not work for the commission overall

➤ The 10am-4pm timeframe is incredibly hard to schedule during a work week and does not work

➤ An evening time from 4pm-9pm may be a better option

➤ We can offer other options, but we will need to have commissioners respond to the Doodle Poll

➤ For the Doodle Poll, can we add in an option to comment and say times do not work for you. When I tried to let the poll know none of the times worked for me, there was not an option for this

## **IX. Workgroup Committee Updates**

➤ **Police Practices:** Austin Field and Reverend Hunter are the Co-Leads. Earlier this year SPD made changes to the use of force and crowd management policies. The CPC made 15 recommendations to the changes of these policies based on community feedback. 2 were accepted, 2 were partially accepted, and 11 were rejected. Police Practices reviewed the partially accepted and rejected and we are doing some pushback on these recommendations. If officers are not being held accountable for their actions than we are just spinning our wheels. We are in touch with the Monitor Team as we continue to push back against SPD's decision to decline our recommendations. The core of this entire effort is accountability.

➤ **Behavioral Health:** Katherine Seibel and Dr. Navin Pinto are the Co-Leads. We are currently working on finalizing and developing our workgroup plan. We are identifying action items and working to figure out a productive timeline.

- **Complainant Appeals Process:** Prachi Dave and Erica Newman are Co-Leads. We are in the process of checking in with the City Attorney's Office on how our process interacts with the city council and consent decree and ordinance. We had our first meeting with them a few weeks ago and after we have a further conversation, we should have another update on how we will be structured moving forward.

## **X. Budget Review**

- **Linda Taylor-Manning, City Budget Analyst**
- We will review the CPC's 2020 budget retrospective, the 2021 Adopted/Revised Budget and expenditures to date, and the 2022 Budget Process
- **2020 Budget**
- The CPC underspent by \$630,000
- There were two automatic carryforwards into 2021 that totaled \$102,600
- There were also two legislated carryforwards into 2021 that totaled \$80,000
- The remaining \$450,000 returned to the general fund
- There were underspends in Salaries and Benefits due to vacancies and in Consultant Services
- **2021 Budget**
- There was an increase in Salaries and Benefits due to some reclassified positions and there was an increase in \$80,000 for external legal fees
- In 2021: From January to June, the CPC has spent \$750,966 out of \$1,895,132. It looks as if the CPC is on task to not have much of an underspend
- **2022 Budget Timeline:**
- We go through a few rounds with the Mayor and our first round is next week
- We finalize the budget by late August and the Mayor delivers the budget to council by the last Monday in September. Council finalizes budget by Thanksgiving
- Can you talk about the areas where funds can be moved back and forth between line items and the areas that they can't? In the budget the bottom line needs to balance so money can move freely and be reallocated to something else

## **XI. Budget Review Q&A**

- In the timeline, what does the CIP stand for? Capital Improvement Program. The CPC does not have any Capital improvements so this would not affect the commission
- The new space for the CPC that was put on hold due to COVID, does that show up anywhere in our budget? We are working to find out exactly what the status of the office is and who can best support us in this move. I will have an update at the next meeting
- Is there a way to look at comparisons between our budget and OIG, OPA, and city law department? I can share a link to the 2021 adopted budget that will allow you to read more about each department
- **Comment from Ron Ward:** I would like to request a copy of the slides used for the budget presentation for the monitoring team. Earlier the ED alluded to a

summary of roles and responsibilities for the commission. I would like to receive a copy of that as well. I have not been regularly receiving meeting minutes and materials. Previously, the CPC always provided this. I would like to have these provided to the monitoring team from now on.

**XII. Executive Session**

**XIII. Meeting Adjourned**

# Community Police Commission Budget

2021 Budget and 2022 Budget Process



- 2020 Budget Retrospective
- 2021 Adopted/Revised Budget and Expenditures to Date
- 2022 Budget Process





# 2020 Year-End

- Ended year \$630,000 **below** budget due to vacancies and underspend in consultant services.
- Auto Carryforward into 2021 two encumbrances:
  - \$62,600 PO with Connected
  - \$40,000 PO with Ralph Andersen – ED Search
- Legislated Carryforward related to 2020 SLI
  - \$30,000 Complainant appeals process
  - \$50,000 Organizational development
- Remaining \$450,000 returns to the General Fund



# 2020 Year-End Actuals

Category	Revised Budget*	Year End Expenditures	Difference	Percent Used
Salaries and Benefits	1,238,222	923,752	314,470	75%
Commissioner Stipends	50,000	34,100	15,900	68%
Services-Consultant	159,206	36,355	122,851	23%
Services-Legal Services	80,000	107,059	(27,059)	134%
Services-Rentals	26,769	15,755	11,014	59%
Travel	20,678	1,741	18,937	8%
Allocations	145,255	163,929	(18,674)	113%
Supplies	4,155	8,866	(4,711)	213%
Special Projects	200,000	0	200,000	0%
Grand Total	1,924,285	1,291,557	632,728	67%



# 2021 Budget

- Increased salary and benefits for reclassified positions: \$109,000
- External legal fees in Law Department: \$80,000



# 2021 Budget Status

Category	Adopted	Revised	Spent: Jan-June	Available
Salaries and Benefits	1,355,181	1,355,181	474,009	881,172
Commissioner Stipends	35,000	35,000	5,736	29,264
Services-Consultant	128,606	311,174	69,084	242,090
Services-Legal Services	0	0	1,465	(1,465)
Services/Rentals	4,783	4,783	6,992	(2,209)
Travel	4,633	4,633	0	4,633
Allocations	179,361	179,361	104,939	74,422
Supplies	5,000	5,000	88,741	(83,741)
<b>Grand Total</b>	<b>1,712,564</b>	<b>1,895,132</b>	<b>750,966</b>	<b>1,144,166</b>



# 2022 Budget Timeline

