MINUTES

Community Police Commission (CPC)

August 28 2013, 9:00 am – 12:00 p.m.
Rainier Vista Boys & Girls

CPC Attendees: Lisa Daugaard, Diane Narasaki, co-chairs; Claudia D'Allegri, Jay Hollingsworth, Kate Joncas, Joseph Kessler, Tina Podlodowski, Jennifer Shaw, Kevin Stuckey, Rev. Harriett Walden, Rev. Aaron Williams

CPC Absent: Bill Hobson, Marcel Purnell

CPC Staff: Betsy Graef, Karinda Harris

REVIEW AGENDA AND APPROVE MINUTES / ANNOUNCEMENTS

Diane Narasaki welcomed everyone.

> **Moved, seconded, and passed (11-0-0)**: "To approve with no changes the draft 8/14/13 CPC board meeting minutes."

Betsy Graef brought one item from the written Staff Report to the attention of the commissioners. The proposed stipend policy cannot move forward at this time because stipends can only be established by ordinance.

ACTION item below

AGENDA ITEMS

Policy Review Deadlines and Process –

Diane Narasaki outlined the challenges to the CPC given that the Court established timelines that do not now take into account the delay that occurred in appointing CPC members and getting the CPC underway. The CPC is appreciative of the pause in policy development by SPD and DOJ that is allowing CPC and the community to weigh in and the CPC should be pleased with the excellent policy and community engagement work it is managing through its workgroups. Based on a conversation with DOJ and Monitor staff last night, CPC has learned that its proposed timeline (November 15) for delivery of recommendations to the Monitor is problematic due to the Monitor's intention to build in a 45 day period before he is to report to the Court. The CPC has been advised that its feedback is actually needed by October 1.

The group discussed and rejected the idea of running a parallel process by which it would feed information from its community engagement process into discussions with the Monitor, DOJ and SPD during an interval in October and early November when policy decisions are to be hammered out. It was felt by the group that following such a process would fail to adequately allow community input to be considered in final policy

decisions. Even if conducted with good intentions, the parallel process would also likely be perceived in the community as not demonstrating a commitment to community feedback informing the policy decision-making process. The group strongly felt that there should not be two parallel review paths - that instead, all parties should be legitimate equal partners, working in concert in an effort to establish policies agreeable to all.

Staff provided an overview of CPC deadlines through September which require fast turnaround on decisions and allow limited time for review. To ensure the CPC reviews its own initial policy recommendations thoroughly and is comfortable with its decisions, the group agreed to convene a special meeting to deliberate on all of the pending policy areas. This meeting will be held on or near September 20th and staff will make arrangements for the date, time and location.

The group agreed to meet with all the parties to get clarity on the timing issue and to discuss possible solutions to it. The meeting will be held on August 29th at 4:00 pm at ACLU offices (with conference call capabilities). Regardless of whether the group comes up with options for solving the problem, CPC will ask for a status meeting with the Court. There will be a CPC conference call after the meeting with representatives to update all commissioners on the situation and any alternatives identified.

> **Moved, seconded, and passed (11-0-0)**: "To convene a meeting of CPC, City, Monitor and DOJ representatives to confirm agreement on the importance of an authentic and robust community engagement process and identify ways to ensure that there is sufficient time for that process to occur."
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> **Moved, seconded, and passed (11-0-0):** "To request a status meeting with the Court to describe to the judge CPC's plans for its community engagement process and how those plans are necessary to ensure an authentic and robust process. If the parties have a solution to the timing problem, it will be presented as a possible alternative; if not, CPC will ask the judge to alter deadlines in order to resolve the timing problem."

ACTION items below

Use of Force Review Process –

Lisa Daugaard confirmed that the Court has not yet responded to CPC's request to delay the Monitor's decision on the proposed Use of Force policy. The group discussed how CPC should move forward on the proposed policy. There is insufficient time for CPC to review the policy and recommend any changes to it. Instead, the plan is to convene a workgroup to be responsible for developing a framework for introducing the proposed policy to the community and obtaining the community's feedback (developing questions specific to the Use of Force policy). Use of Force will be folded into the overall community engagement plan. Participants on the workgroup include Jay Hollingsworth, Kate Joncas, Joe Kessler, Jennifer Shaw, Kevin Stuckey and Harriett Walden. Joe was designated lead. All CPC members were encouraged to read and become familiar with the proposed Use of Force policy.

ACTION item below

Bias Free Policing Workgroup Update –

Jay Hollingsworth explained that the workgroup benefited from the engagement of all parties in the discussion, especially the contributions by SPD and DOJ representatives. While there isn't full consensus among the parties on the proposed CPC version, the involvement of all parties has helped the workgroup formulate its proposal. The current version of the policy recommendations was handed out, reviewed and discussed. Workgroup members specifically identified language changes made to sections 1, 2, 3 and 7. No additional changes were suggested, although some members asked for more time to review and comment on the proposal.

> **Moved, seconded and passed (11-0-0):** "To adopt the current version of the Bias-Free Policing policy in principle, pending any additional comments from members which should be submitted by close of business, August 30th. Any additional issues identified will be addressed at the CPC's policy review meeting in late September. If a member identifies any issues, they are asked to develop substitute language for consideration at that time."

ACTION item below

Community Engagement Workgroup Update –

Claudia D'Allegri asked members to consider a number of logo/graphic alternatives prepared by PRR. The group agreed that they would prefer to drop the dialogue "bubbles" altogether and would like an earth tone color scheme that they characterized as "more serious". The workgroup will follow-up with PRR. It was agreed that the workgroup would make a final decision on the logo/graphics on behalf of the board.

Claudia then reviewed the highlights of the RFQ for community partners which was officially released today. The group also discussed the issue of conflict of interest. Since a number of CPC board members work for organizations that might be suitable applicants for the community partnership grants, the CPC wants to ensure it has an appropriate policy. The group agreed that it hopes a fair and legitimate policy can be applied which allows these organizations to participate. Staff was asked to gain guidance from the Seattle Ethics and Elections Commission. It was also agreed that any policy adopted should be fully disclosed to the public on the CPC's website.

> **Moved, seconded and passed (10-0-1):** "To ask the Seattle Ethics and Elections Commission to determine the eligibility for the community partnership grants of those organizations whose staff serve on the CPC board, and to provide guidance on the specific policy provisions needed to ensure fairness and avoid any conflict of interest."

The group then discussed the workgroup's approach to contracting for Phase II consultant services. The options included either 1) amending the Phase I contract with the current contractor or 2) issuing and RFP and taking bids. The group agreed that it is satisfied with the work product of the current contractor and that its contract should be amended to include the Phase II Scope of Work.

> **Moved, seconded and passed (11-0-0):** "To amend the Phase I contract with the current contractor to include Phase II consulting services."

ACTION items below

Request to Meet with OPARB –

OPARB has requested that CPC attend its September 4th meeting. Lisa Daugaard noted that this request is a follow-up to Councilmember Harrell's encouragement that the two groups collaborate on developing recommendations for structural changes to OPA. After discussion, the group agreed that a meeting would be helpful to maintain collegial relations. One or both co-chairs plan to attend, along with Jay Hollingsworth and Harriett Walden. It was also noted that union negotiations due to begin soon are an important consideration in determining when CPC should begin its work in this area. Tina Podlodowski suggested, and the group agreed, that once ICV policy work is completed at the end of September, this workgroup could lead on the OPA assessment and begin its work in October.

> **Moved, seconded, and passed (11-0-0):** "To notify OPARB that CPC representatives will attend its September 4th meeting."

ACTION item below

Interview Questions for Director Finalist Interview –

The group was alerted that proposed questions for the director interviews were handed out and that specific questions for each candidate had also been drafted, but were not included in the handout. No revisions to the draft questions were offered.

ACTION item below

CPC Meeting Dates and Times –

Lisa Daugaard mentioned that the group will need to find a different day for board meetings due to conflicts in both her schedule and Diane Narasaki's. Staff was asked to poll commissioners and find an alternative that works for everyone.

ACTION item below

PUBLIC COMMENT

- A community member noted that today is the anniversary of the March on Washington and Martin Luther King's "I Have a Dream" speech and cited the continuing difficulties faced by blacks due to discrimination. There is still a need for justice.
- A community member indicated concern that a CPC board member is trying to represent the black community, but is not a legitimate representative.

The Board agreed that in the future, the public comment period would be scheduled at the beginning of the meeting.

SUMMARY OF ACTION ITEMS

1. Staff will contact Council Central staff and Councilmember Harrell's office to discuss legislation that would allow CPC members to receive a stipend.
2. CPC representatives will meet on August 29 at 4:00 pm with SPD, DOJ and Monitor representatives to seek resolution to the issue of ensuring adequate community involvement in the policy making process. After updating the board in a conference call after this initial meeting, the CPC will ask the Court for a status meeting.
3. CPC members will review the proposed Bias-Free Policing policy, identify any outstanding issues and forward suggested language changes to the workgroup co-chairs (Jay Hollingsworth and Harriett Walden) by close of business, August 30th.
4. Kate Joncas will notify PRR of CPC's direction for a new version of the logo/graphics.
5. Staff will contact the Seattle Ethics and Elections Commission to obtain guidance and prepare a draft conflict of interest policy concerning the involvement of community partner organizations.
6. Staff will prepare a contract amendment for PRR.
7. OPARB will be notified that CPC representatives will attend its September 4th meeting.
8. Staff will finalize questions for the director interviews on August 30th.
9. Staff will reschedule CPC board meetings; schedule a special CPC policy meeting in late September; confirm changes in September dates for Community Engagement workgroup meetings; and schedule an initial meeting of the Use of Force workgroup.

POTENTIAL ITEMS FOR UPCOMING CPC BOARD AGENDA

1. Stops and Detentions Policy Recommendations
2. In-Car Video Policy Recommendations
3. Update on timing issue and engagement with the Court
4. Discussion of CPC structure and relations with key City entities (Mayor's Office and Council)
5. Update on meeting with OPARB

NEXT MEETING
Wednesday, September 11, 9:00am to 12:00pm
City Hall, 3rd Floor, Room 370
600 - 4th Avenue, Seattle, WA