

# MINUTES

## Community Police Commission (CPC)

September 11, 2013, 9:00 am – 12:00 p.m.

City Hall

600 - 4th Avenue, Room 370

**CPC Attendees:** Lisa Daugaard, Diane Narasaki, co-chairs; Claudia D'Allegri, Bill Hobson, Jay Hollingsworth, Kate Joncas, Joe Kessler, Tina Podlodowski, Marcel Purnell, Jennifer Shaw, Kevin Stuckey, Rev. Harriett Walden, Rev. Aaron Williams

**CPC Absent:** None

**CPC Staff:** Betsy Graef, Glenn Harris, Karinda Harris

### PUBLIC COMMENT

Public comment was scheduled for 9:00 am, but was received later in the meeting (after the discussion of the Monitor's survey) because there was insufficient prior notice that it is now scheduled at the start rather than the end of CPC meetings.

One member of the public offered testimony.

### REVIEW AGENDA AND APPROVE MINUTES/ANNOUNCEMENTS

Diane Narasaki welcomed everyone.

**Moved, seconded, and passed (9-0-0):** (several commissioners were not present at the time of the vote) "To approve with no changes the draft 8/28/13 CPC meeting minutes."

### AGENDA ITEMS

#### Community Engagement

The group was given an update on the RFQ bid conference held on September 9. There is high interest in the project and many organizations broadly representative of targeted communities attended. Other organizations have expressed interest and may apply. There is concern that the period of time for applying is limited, and that the outreach effort itself confined to a narrow window of time. Applications are due on September 18 and selected partners will be notified on September 23.

The group reviewed draft collateral material for the community outreach activities, including the Fact Sheet, Brochure, PowerPoint, Community Outreach Overview. A number of changes to the PowerPoint (language, graphics, and photos) were suggested. These will be incorporated into an updated version (and added to other collateral, as necessary, to maintain consistency).

*ACTION item below*

### **Monitor Survey**

The group reviewed and approved a draft letter to the Monitor that asks that he not view or represent his survey results as a baseline of community attitudes about Seattle's Police Department. The letter details plans for the CPC survey and expresses CPC's belief that its data, combined with the Monitor's survey results, will best provide a clear picture and a fair baseline of community views.

*ACTION item below*

### **Staff Report**

A staff report was not delivered, but a written report was in the commissioner packets.

### **Director Finalists Discussion [EXECUTIVE SESSION]**

#### **Community Engagement Activities and Recent Communication with Parties to the Agreement**

Last week, the CPC drafted a letter to the Court and to the Parties requesting a status conference to seek a November 15 deadline for the CPC to report and offer recommendations on key policy areas. In the end, this letter was not sent since the parties agreed to support the CPC's date request and on September 10 DOJ filed a motion with the Court to that effect.

The motion also calls for the CPC to provide interim briefings every 14 days on the status of its engagement efforts to the parties and the Monitor and to identify, within 30 days, any other deadlines in Appendix A it believes should be modified. The next community engagement report is due October 8. The response on Appendix A is due October 10.

The co-chairs and all CPC members should review Appendix A prior to developing a formal response to the requirement.

*ACTION items below*

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| <b>SUMMARY OF ACTION ITEMS</b> |
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1. Staff will update community outreach collateral materials with changes suggested by commissioners.
2. Staff will prepare and deliver the approved letter to the Monitor concerning his soon-to-be released community survey and the CPC's upcoming community survey (including both quantitative and qualitative data).
3. Staff will draft a community engagement report to the Monitor and Parties for approval and delivery by October 8.
4. Staff will develop a matrix of Appendix A work areas and current dates for commissioners to use in reviewing for possible deadline changes.

**POTENTIAL ITEMS FOR UPCOMING CPC BOARD AGENDA**

1. Commissioner vacancies
2. Appendix A response
3. Stipends
4. CPC structure
5. Monitor Survey

**NEXT MEETING**

**Wednesday, October 2, 1:00pm to 3:00pm  
Seattle Municipal Tower  
700 - 5th Avenue, 40th Floor, Room 4080**