



**CITY OF SEATTLE CIVIL SERVICE COMMISSION**  
**MEETING MINUTES-May 20, 2024**  
**Location: Webex and SMT 1679**

**1. CALL TO ORDER**

Executive Director Andrea Scheele called to order the meeting of the Civil Service Commission at 2:00 p.m. on May 20, 2024.

**LAND ACKNOWLEDGEMENT**

Executive Assistant Teresa Jacobs read the land acknowledgement honoring the Duwamish people and the land we inhabit.

**2. ATTENDEE INTRODUCTIONS**

Director Scheele gave attendees an opportunity to introduce themselves. The following people were present: CSC Commissioners: Ray Ceaser and Mary Wideman-Williams. Commission Staff: Sarah Butler, Operations & Policy Advisor, and Teresa Jacobs, Executive Assistant. Commission Counsel/ Assistant City Attorney: Anne Vold.  
Not Present: Joe Levan Assistant City Attorney, Commission Counsel

**3. PUBLIC COMMENT**

There was no Public Comment in person or in writing.

**4. COMMISSIONER UPDATE**

Director Scheele read into the record the resignation letter of Council appointed commissioner Charlene MacMillan. Commissioners and staff expressed their gratitude to Commissioner MacMillan and thanked her for her contributions during her time on the commission.

**5. APPROVAL OF MINUTES**  
*April 15, 2024*

Commissioners reviewed the minutes from the April 15, 2024, meeting. Commissioner Ceaser moved to accept the minutes as written. Commissioner Wideman-Williams seconded the motion. The minutes were approved by acclamation.

**6. ACTION ITEMS**

**Chair Nomination and Vote (CSC 2.03)**

Commissioner Wideman Williams moved to nominate Commissioner Ray Ceaser as the Chair for the remainder of 2024. Commissioner Ceaser seconded the motion and accepted the nomination.

**CASE STATUS REPORT:** The commission reviewed the Case Status Report. Director Scheele gave an update on the appeal of: **Reichenbach v. SPU-CSC #23-01-002 Vote to Delegate Motion to Dismiss and further proceedings, if any to the Seattle Office of the Hearing Examiner (CSC 5.08)**. Commissioner Wideman Williams moved to delegate to the OHE. Commissioner Ceaser seconded the motion. The motion was approved. An Order and next steps will be provided to the parties.

**EXECUTIVE SESSION**

The commission did not go into Executive Session.

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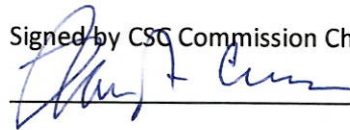
<b>7. UPDATES/DISCUSSION</b>	<b>EXECUTIVE DIRECTOR DEPARTMENTAL AND BUDGET UPDATE</b> a. Budget Update: Director Scheele gave an update on the budget. b. Departmental Update: Director Scheele gave an update on the work of the department.
<b>8. OLD/NEW BUSINESS</b>	There was no old or new business.
<b>9. ADJOURNMENT</b>	Commission Chair Ceaser adjourned the meeting at 2:18 pm

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Minutes submitted **June 17, 2024**, by: Teresa

Jacobs Minutes  Approved  Amended

Signed by CSC Commission Chair, Ray Ceaser



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Monthly meetings are recorded; after January 1, 2024, they may be found at:  
<https://www.youtube.com/channel/UCLjvUwCTxoAH-cC4Vt1fMTA>

Previous recordings may be requested via the public records portal at <https://www.seattle.gov/public-records>