



CITY OF SEATTLE CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES
February 12, 2024
Location: Webex and SMT 1679

- 1. CALL TO ORDER
LAND ACKNOWLEDGEMENT** CSC Commission Chair Mary Wideman-Williams called to order the special meeting of the Civil Service Commission at 2:30 pm on February 12, 2024.

- 2. ATTENDEE INTRODUCTIONS** Chair Wideman-Williams gave attendees an opportunity to introduce themselves. The following people were present: CSC Commissioners: Ray Ceaser and Charlene MacMillan. Commission Staff: Andrea Scheele, Executive Director, Sarah Butler, Operations & Policy Advisor, and Teresa Jacobs, Executive Assistant. Commission Counsel/ Assistant City Attorneys: Joe Levan and Anne Vold.

- 3. PUBLIC COMMENT** There was no Public Comment in person or in writing.

- 4. APPROVAL OF MINUTES
December 11, 2023
*January 29, 2024*** Commissioners reviewed the minutes from the December 11, 2023, meeting. Commissioner MacMillan moved to accept the minutes as written, Commission Chair Mary Wideman-Williams seconded the motion. The minutes were approved by acclamation. The commissioners reviewed the January 29, 2024, meeting minutes. Commissioner Ceaser moved to accept the minutes as written, Commission Chair Wideman-Williams seconded the motion. The minutes were approved by acclamation.

- 5. GUEST PRESENTATION** Rita Gray, SDHR Learning Partner, gave a presentation to the commission on Land Acknowledgements-Honoring the Original People of Seattle. The commission will discuss and work on a purposeful land acknowledgement at a future meeting.

- 6. ACTION ITEMS**
 - a. Commission Vote on Proposed-2024 Meeting Schedule
The commission reviewed the 2024 meeting dates. Commissioner Ceaser moved to accept the meeting dates as listed. Commissioner MacMillan seconded the motion. The meeting dates were approved by acclamation.
 - b. Selection of 2024 Commission Chair (CSC Rule 2.04).
Current Commission Chair Mary Wideman-Williams nominated Commissioner Charlene MacMillan as Chair for 2024. Commissioner Ceaser seconded the motion. Commissioner MacMillan accepted the nomination and vote to serve as 2024 CSC Chair.

EXECUTIVE SESSION

The commission did not go into Executive Session.

7. UPDATES/DISCUSSION

EXECUTIVE DIRECTOR DEPARTMENTAL AND BUDGET UPDATE

- c. Budget Update: Director Scheele reported she is working with the budget analyst on the 2025/2026 budget.
- d. Departmental Update: Director Scheele gave an update on the work of the department.

CASE STATUS REPORT: The commission reviewed the Case Status Report. Director Scheele gave an update on the appeals of:

- e. Reichenbach v. SPU-CSC #23-01-002 and
- f. LaFazia-Geraghty v. HSD-CSC #23-01-003

8. OLD/NEW BUSINESS

There was no old or new business.

9. ADJOURNMENT

Commission Chair Wideman-Williams adjourned the meeting at 3:38 pm

April 15, 2024

Minutes submitted by: Teresa Jacobs

Minutes Approved by: Commissioner Charlene MacMillan, Chair

Signed: *Charlene MacMillan*
Charlene MacMillan (May 24, 2024 16:23 PDT)

Monthly meetings are recorded; after January 1, 2024, they may be found at:

<https://www.youtube.com/channel/UCLjvUwCTxoAH-cC4Vt1fMTA>

Previous recordings may be requested via the public records portal at <https://www.seattle.gov/public-records>