



**CITY OF SEATTLE  
CIVIL SERVICE COMMISSION  
SPECIAL MEETING MINUTES  
December 11, 2023  
Location: WebEx and at SMT 1679**

- 1. CALL TO ORDER  
LAND ACKNOWLEDGEMENT** CSC Commission Chair Mary Wideman-Williams called to order the monthly meeting of the Civil Service Commission at 2:00 pm on December 11, 2023.

---

  - 2. ATTENDEE INTRODUCTIONS** Chair Wideman-Williams gave attendees an opportunity to introduce themselves. The following people were present: CSC Commissioner: Joshua Werner. Commission Staff: Andrea Scheele, Executive Director, Sarah Butler, Operations & Policy Advisor, and Teresa Jacobs, Executive Assistant. Commission Counsel/ Assistant City Attorney: Joe Levan. Not Present: Commissioner Charlene MacMillan

---

  - 3. PUBLIC COMMENT** There was no Public Comment in person or in writing.

---

  - 4. APPROVAL OF MINUTES** Commissioners reviewed the minutes from the last meeting held on October 16, 2023, and the Joint Special Meeting with the PSCSC held on November 16, 2023. Commissioner Werner moved to accept the minutes. Commissioner Wideman-Williams seconded the motion. The minutes were approved as written.

---

  - 5. ACTION ITEMS** There were no action items.

---

  - EXECUTIVE SESSION** The commission did not go into Executive Session.

---

  - 6. UPDATES/DISCUSSION**

**OUTREACH (Sarah Butler, Operations & Policy Advisor)**

    - a. **Election Results:** Ray Ceaser is the new employee elected commissioner and will begin his term on January 1, 2024. Commissioner Wideman-Williams and staff commended and thanked outgoing employee elected commissioner Josh Werner for his service on the commission.
    - b. **Video and Social Media:** Sarah gave an update on the CSC YouTube channel for members of the public to access CSC meetings. The CSC also now has a LinkedIn page.

**OTHER (Andrea Scheele, Executive Director)**


    - c. **Case Status Report:** The commission reviewed the Case Status Report. Director Scheele gave an update on the appeal of Reichenbach v. SPU-CSC #23-01-002 and LaFazia-Geraghty v. HSD-CSC #23-01-003/
    - d. **Executive Director Departmental and Budget Update:** Director Scheele provided the monthly department and budget update.
-

- 
- |    |                         |  |
|----|-------------------------|--|
| 7. | <b>OLD/NEW BUSINESS</b> | <b>ACTION MINUTES UPDATE:</b> The commission reviewed the format for the commission meeting minutes. |
|----|-------------------------|--|
- 
- |    |                    |  |
|----|--------------------|--|
| 8. | <b>ADJOURNMENT</b> | Commission Chair Wideman-Williams adjourned the meeting at |
|----|--------------------|--|

**February 12, 2024**

**Minutes submitted by:** Teresa Jacobs

**Minutes Approved by:** Commissioner Mary Wideman-Williams, Chair

Signed:  \_\_\_\_\_

Monthly meetings are recorded; after January 1, 2024, they may be found at:

<https://www.youtube.com/channel/UCLjvUwCTxoAH-cC4Vt1fMTA>

Previous recordings may be requested via the public records portal at <https://www.seattle.gov/public-records>