



City of Seattle

CIVIL SERVICE COMMISSIONS

Civil Service Commission

Commission Chair Angelique M. Davis
Commissioner Amy S. Bonfrisco
Commissioner Eric de los Santos

January 17, 2018

Civil Service Commission Special Meeting

Approved, March 21, 2018

Call to Order: Commission Chair, Angelique Davis called the regular monthly meeting to order at 9:05 am. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Eric de los Santos
Commissioner Amy Bonfrisco
Commissioner Angelique M. Davis
[REDACTED]
Jennifer A. Greenlee, Executive Director
Gary Smith, Assistant City Attorney
Teresa R. Jacobs, Administrative Staff

PUBLIC COMMENT: No one signed up to speak

1. Approval of Minutes:

December 21, 2017 CSC Special Meeting: The Commission reviewed the minutes of the December 21, 2017 special meeting. Commissioner Bonfrisco moved to accept the minutes as written, Commissioner Davis seconded the motion, the minutes were approved by acclamation and signed by the chair.

December 21, 2017 Joint CSC/PSCSC Meeting: The Commission reviewed the minutes of the December 21, 2017 joint meeting of the Civil Service and Public Safety Civil Service Commissions. Commissioner Bonfrisco moved to accept the minutes as written, Commissioner Davis seconded the motion, the minutes were approved by acclamation and signed by the chair.

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729
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2. Case Status Report/Appeals Update:

- **Case Status Report:** The Commission reviewed the monthly Case Status Report.
- **Maggio v. SDOT-CSC No. 17-03-006:** The Executive Director reported to the Commission that the appeal is currently still on hold pending the conclusion of an investigation by SDHR. She will inquire on the status of the investigation and whether the issues of the appeal have been resolved.

The following items were taken out of order

4. Executive Director's Report:

- **Monthly Summit (Budget) Report:** The Executive Director reported that the Budget was on track for year end with no overages. The 2018 budget has not been loaded.

5. Old/New Business:

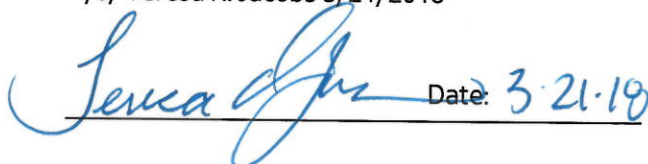
- **December 2018 Joint Meeting Date:** The Commission agreed to hold the joint meeting on December 19, 2018. The Executive Director stated she would propose the date to the Public Safety Civil Service Commission at its next meeting. The Commission agreed to commence its 2018 regular meetings at 9:30 am.

- 3. CSC Employee Survey:** Commissioner de los Santos provided a draft of the survey that will be distributed to the employees and will be used to collect data about employees' general awareness and knowledge of the Civil Service Commission. The Commissioners discussed questions and offered further information to be added or omitted. Commissioner de los Santos will rework the draft and distribute to the Commissioners for further review.

Adjourn: All other business before the Commission having been considered, Commission Chair de los Santos adjourned the meeting at approximately 9:51 am.

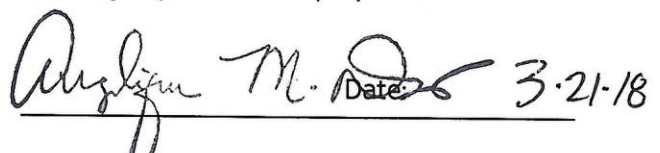
Respectfully Submitted By:

/s/ Teresa R. Jacobs 3/21/2018

 Date: 3-21-18

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Angelique M. Davis 3/21/2018

 Date: 3-21-18

Angelique M. Davis
Commission Chair