



CITY OF SEATTLE
CIVIL SERVICE COMMISSION
Special Meeting Minutes (Retreat)
October 21, 2024 @ 12:30 PM
Location Webex and at SMT 1679

1. CALL TO ORDER LAND ACKNOWLEDGEMENT	Commission Chair (CSC Rule 2.05) Andrea Scheele, Executive Director called the retreat to order at 12:30 p.m.
2. ATTENDEE INTRODUCTIONS	Chair Ceaser gave attendees an opportunity to introduce themselves. The following people were present: CSC Commissioners: Ray Ceaser, Mary Wideman-Williams, and Denise Wells. Commission Staff: Andrea Scheele, Executive Director, Sarah Butler, Operations & Policy Advisor, and Teresa Jacobs, Executive Assistant. Commission Counsel/ Assistant City Attorneys: Joe Levan, Anne Vold, and Aaron Valla. Facilitator: Sallie Berry, Talent Management Manager, People & Culture, SDOT.
3. PUBLIC COMMENT	There was no written comment, and no members of the public requested to give public comment.
4. WELCOMING AND CENTERING ACTIVITY	Sallie Berry, Facilitator
5. CIV DEPARTMENT OVERVIEW: NOW AND FUTURE	Andrea Scheele, Executive Director
6. RETROSPECTIVE: CIVIL SERVICE COMMISSION AND DEPARTMENT	Sarah Butler, Operations and Policy Advisor
7. CIVIL SERVICE COMMISSION NUTS AND BOLTS	Joe Levan and Aaron Valla, Assistant City Attorneys <ul style="list-style-type: none">• PRA• OPMA• Parliamentary Basics• Rules of Practice and Procedure
8. OPEN DISCUSSION/FINAL THOUGHTS	
9. ADJOURNMENT	The retreat ended at 4:10 p.m.

Minutes submitted December 16, 2024, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended

December 16, 2024, by: CSC

Signed by CSC Commission Chair, Ray Ceaser

A handwritten signature in black ink, appearing to read "Ray Ceaser", is written over a horizontal line.

Monthly meetings are recorded; after January 1, 2024, they may be found at:

<https://www.youtube.com/channel/UCLjvUwCTxoAH-cC4Vt1fMTA>

Previous recordings may be requested via the public records portal at <https://www.seattle.gov/public-records>