



CITY OF SEATTLE  
**CIVIL SERVICE COMMISSION**  
Meeting Minutes for December 16, 2024 @ 2:00 PM (Monthly Meeting)  
Location Webex and at SMT 1679

1.	<b>CALL TO ORDER LAND ACKNOWLEDGEMENT</b>	Commission Chair (CSC Rule 2.05)  Commission Chair Ray Ceaser called the meeting to order at 2:02 p.m.
2.	<b>ATTENDEE INTRODUCTIONS</b>	Chair Ceaser gave attendees an opportunity to introduce themselves. The following people were present: CSC Commissioners: Ray Ceaser, Mary Wideman-Williams, and Denise Wells. Commission Staff: Andrea Scheele, Executive Director, Sarah Butler, Operations & Policy Advisor, and Teresa Jacobs, Executive Assistant. Commission Counsel/ Assistant City Attorney: Joe Levan Not present: Commission Counsel/ Assistant City Attorney: Anne Vold.
3.	<b>PUBLIC COMMENT</b>	There was no written comment, and no members of the public requested to give public comment.
4.	<b>APPROVAL OF MINUTES</b> a. September 16, 2024, CSC Monthly Meeting  b. October 21, 2024, Special Meeting-Retreat  c. November 21, 2024 Joint Meeting with PSCSC	Commissioners reviewed the minutes from the <b>September 16, 2024</b> , meeting. Commissioner Ceaser moved to accept the minutes as written. Commissioner Wideman-Williams seconded the motion. The minutes were approved by acclamation. Commissioners reviewed the minutes from the <b>October 21, 2024, Retreat</b> and <b>November 21, 2024, Joint Meeting with PSCSC</b> . The minutes were approved by acclamation.
5.	<b>ACTION ITEMS</b>	<b>2025 COMMISSION</b> <b>d. 2025 Chair Vote</b> -Commissioner Wideman-Williams moved to nominate Commissioner Ceaser to a second term as Chair. Commissioner Wells seconded the motion. Chair Ceaser accepted the nomination. The motion was approved.  <b>e. 2025 Commission Meeting Schedule Discussion and Potential Vote</b> -The commission will review proposed dates at its next meeting in January. Commissioner Wells moved to hold the next meeting on January 13, 2025, at 2:00 p.m. Commissioner Wideman-Williams seconded the motion. The motion passed.
	<b>EXECUTIVE SESSION</b>	The commission did not go into Executive Session.

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6. UPDATES/DISCUSSION

EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES

- f. Budget Report
- g. Department Update

CASE STATUS REPORT/APPEAL UPDATES

- h. Reichenbach v. SPU-CSC No. 23-03-002  
*Delegated the Office of the Hearing Examiner  
(CSC 5.08)*

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7. OLD/NEW BUSINESS

There was no old/new business.

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8. ADJOURNMENT

The meeting ended at 2:39 p.m.


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Minutes submitted January 13, 2025, by: Teresa Jacobs

Minutes ☐ Approved ☐ Amended

January 13, 2025, by: CSC

Signed by CSC Commission Chair, Ray Ceaser



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Monthly meetings are recorded; after January 1, 2024, they may be found at:

<https://www.youtube.com/channel/UCLjvUwCTxoAH-cC4Vt1fMTA>

Previous recordings may be requested via the public records portal at <https://www.seattle.gov/public-records>