



OFFICE OF ARTS & CULTURE
SEATTLE

smART Ventures Funding Program - FINAL REPORT

Please complete and return with a signed invoice within 30 days of COMPLETING your project.
No payment can be made until your invoice and this report are received.

Name or Brief Description of Project:			
Name of Individual/Organization carrying out project:			
Date(s) of project:		Neighborhood(s) of project activity:	
Project Contact Person:	Phone:	E-mail:	
Total number of performances, exhibit or event days, or opportunities for the public to participate:			
Total number of persons participating / attending / benefiting:		Total number of artists participating:	
Total number of CDs, DVDs, publications, etc., created (if applicable):		Ticket/admission price:	
Total Office of Arts & Culture Award Amount:		\$	

Please answer the following. Your responses to these questions help us account for how public funds are used to enrich Seattle with arts and culture, and to make a case for additional support in the future.

- What happened? Please tell us how your project went.
(Provide a simple but specific description. Did it meet your goals? Were there any surprises?)

- Who participated? Briefly describe your audience.
(For example, the age range, were people from any particular ethnic background or other interest groups present?)

- What impact did your project achieve? Check all that apply:

<input type="checkbox"/> Provided a one-time arts/culture opportunity <input type="checkbox"/> Used one-time funds to start or complete a project <input type="checkbox"/> Expanded participation/audience for arts/culture <input type="checkbox"/> Served under-represented artists, cultural groups <input type="checkbox"/> Other (explain):	<input type="checkbox"/> Built community relations through arts/culture <input type="checkbox"/> Met a community need or goal through arts/culture
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- Will you repeat this event or opportunity? Explain why or why not?

- Share a story or remarks from anyone involved in your project (audience, participants, volunteers, or others).

- Other comments:

ADDITIONAL ENCLOSURES – Please check ALL that you are enclosing or sending.

- REQUIRED attachment:** One piece of promotional material showing required City credit.
- Highly desired: 3-6 photos** (digital images preferred) with photographer’s name.
- Required if you are sending photos:** You MUST fill out and e-mail the **Photo Submission Form** to your project manager. [Download the instructions and the form.](#)

Are you a bilingual applicant?

If so, would you be willing to be contacted to help us serve another smART Ventures applicant with limited English language skills?

- Sure, you can contact me. I speak [please name language(s)]:

Return signed invoice and report to:
smART Ventures, Office of Arts & Culture, P.O. Box 94748, Seattle, WA 98124-4748