



**Public Safety Civil Service Commission  
Monthly Meeting Minutes**

**January 14, 2026 @ 10:00 a.m.**

Seattle Municipal Tower Room 1679 and Teams

1.	<b>CALL TO ORDER</b> Commission Chair (PSCSC 2.04)	Commissioner Mays called the meeting to order at 10:01 am. and read the Land Acknowledgement.
	<b>LAND ACKNOWLEDGEMENT</b>	
2.	<b>COMMISSIONER INTRODUCTIONS</b>  <b>STAFF, COUNSEL AND GUESTS</b>	<p>The Commissioners were present and introduced themselves: Commission Chair Queniya Mays and Commissioners Tom Applegate and Richard Greene</p> <p>Andrea Scheele, Executive Director; Commission Staff and Public Safety Exams Staff; Gary Smith, Assistant City Attorney/Commission Counsel. Representative of Seattle Police HR. Not Present: Joe Levan, Assistant City Attorney/Commission Counsel and Anne Vold, Assistant City Attorney; Representative of Seattle Fire HR</p> <p>Guest: Joel Nark, former PSCSC Employee Elected Commissioner</p>
3.	<b>PUBLIC COMMENT (GENERAL)</b>	There was no public comment in writing or in person.
4.	<b>APPROVAL OF MINUTES</b> <b>December 18, 2025</b> <b>PSCSC Monthly Meeting</b>	<i>Commissioner Greene moved to accept the minutes of December 18, 2025, monthly meeting as written. Commissioner Applegate seconded the motion. The motion passed.</i>
5.	<b>UPDATES/DISCUSSION</b>	<p><b>A. FIRE AND POLICE EXAM UNIT UPDATES</b></p> <ol style="list-style-type: none"><li>1. Police Exams (Rachael Schade, Police Exams Administrator)</li><li>2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)</li><li>3. Fire and Police Staffing (Hiring/Attrition Numbers)</li></ol>

		<p><b>B. EXECUTIVE DIRECTOR BUDGET &amp; DEPARTMENTAL UPDATES</b></p> <p>4. Department Update</p> <p>5. Budget Update</p> <p><b>C. CASE STATUS REPORT/APPEAL UPDATES</b></p> <p>6. Hill v. SPD-PSCSC No. 24-01-004A</p> <p>7. Rigon v. SPD-PSCSC No. 25-01-032A</p>
6.	<p><b>ACTION ITEMS</b></p> <p><b>PUBLIC COMMENT ON PROPOSED RULEMAKING</b></p> <p><b>DISCUSSION</b></p> <p><b>POTENTIAL VOTE</b></p>	<p><b>D. PSCSC PROPOSED RULEMAKING</b></p> <ul style="list-style-type: none"> <li>○ <b>Rule 9.23</b> Keyed Copy Inspection and Examination Protest Review</li> <li>○ <b>Rule 9.24</b> Correction of Clerical Errors</li> </ul> <p>8. Executive Director &amp; Staff Briefing on Proposed Rulemaking</p> <p>9. Public Comment on Proposed Rulemaking <i>The commission received Public Comment in writing and in person from former Commissioner Joel Nark.</i></p> <p>10. Discussion and Possible Vote <i>The commission will pause on rulemaking and will revisit at the February commission meeting.</i></p> <p><b>E. 2026 PSCSC MONTHLY MEETING DATES</b> Commission review and adoption of the 2026 monthly meeting schedule. <i>Commissioner Mays moved to accept the 2026 meeting dates. Commissioner Applegate seconded the motion. The motion passed.</i></p>
7.	<b>EXECUTIVE SESSION</b>	<p>The commission went into Executive Session at 11:33 a.m. The Executive Session ended at 11:53 a.m.</p> <p>The commission went back into Executive Session at 11:55 a.m. The Executive Session ended at 12:12 p.m.</p>
8.	<b>OLD/NEW BUSINESS</b>	No Old/New Business.
9.	<b>ADJOURNMENT</b>	The meeting adjourned at 12:17 p.m.

Minutes submitted **February 2, 2026**, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended  
**February 2, 2026**, by: PSCSC

Signed by PSCSC Commission Chair, Queniya Mays



Monthly meetings are recorded, they can be found at:  
<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at  
<https://www.seattle.gov/public-records>