



Public Safety Civil Service Commission

Monthly Meeting Minutes

September 18, 2025 @ 10:00 a.m.

Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER Commission Chair (PSCSC 2.04)	Commissioner Greene called the meeting to order at 10:05 am.
	LAND ACKNOWLEDGEMENT	
2.	COMMISSIONER INTRODUCTIONS STAFF, COUNSEL AND GUESTS	The Commissioners were present and introduced themselves: Commission Chair Richard Greene, and Commissioners Tom Applegate and Queniya Mays. Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; Staff of the Public Safety Exams Unit; and Teresa Jacobs, Executive Assistant. Joe Levan, Assistant City Attorney/Commission Counsel; Anne Vold, Assistant City Attorney; Representatives of Seattle Fire HR and Seattle Police HR.
3.	EXECUTIVE SESSION	The commission went into Executive Session at 10:15 a.m. The Executive Session ended at: 10:35 a.m.
4.	PUBLIC COMMENT (GENERAL)	There was no public comment in person or in writing.
5.	APPROVAL OF MINUTES	June 12, 2025, PSCSC Monthly Meeting August 21, 2025, PSCSC Retreat/Hearing Prep Training Commissioner Greene moved to accept the minutes of June 12, 2025, and August 21, 2025, as written. Commissioner Applegate seconded the motion. The minutes were approved.
6.	ACTION ITEMS	There were no action items.
7.	UPDATES/DISCUSSION	A. FIRE AND POLICE EXAM UNIT UPDATES 1. Police Exams (Rachael Schade, Police Exams Administrator) 2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator) 3. Fire and Police Staffing (Hiring/Attrition Numbers) 4. Staffing Update (Andrea Scheele, Executive Director)

		B. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES 5. Department Update 6. Budget Update C. CASE STATUS REPORT/APPEAL UPDATES 7. Hill v. SPD-PSCSC No. 24-01-004A 8. Englund v. SPD-PSCSC No. 24-01-006A 9. Englund v. SPD-PSCSC No. 25-01-024A
8.	OLD/NEW BUSINESS	D. SAVE THE DATE 44 th Annual Civil Service Conference October 21 and 22, 2025 (9 a.m.-4 p.m.) E. JOINT MEETING WITH CSC November 20, 2025 (10:00 a.m.)
9.	ADJOURNMENT	The meeting adjourned at 11: 13 a.m.

Minutes submitted October 9, 2025, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended
October 9, 2025, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene

Monthly meetings are recorded, they can be found at:
<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at
<https://www.seattle.gov/public-records>