



# Seattle

## Civil Service Department

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### Public Safety Civil Service Commission

#### Monthly Meeting Minutes

December 18, 2025 @ 10:00 a.m.

Seattle Municipal Tower Room 1679 and Teams

1.	<b>CALL TO ORDER</b> Commission Chair (PSCSC 2.04)  <b>LAND ACKNOWLEDGEMENT</b>	Commissioner Greene called the meeting to order at 10:03 am.
2.	<b>COMMISSIONER INTRODUCTIONS</b>  <b>STAFF, COUNSEL AND GUESTS</b>	The Commissioners were present and introduced themselves: Commission Chair Richard Greene, and Commissioners Tom Applegate and Queniya Mays.  Andrea Scheele, Executive Director; Commission Staff and Public Safety Exams Staff; Joe Levan, Assistant City Attorney/Commission Counsel and Anne Vold, Assistant City Attorney; Representatives of Seattle Fire HR and Seattle Police HR.
3.	<b>PUBLIC COMMENT (GENERAL)</b>	There was no public comment in writing or in person.
4.	<b>APPROVAL OF MINUTES</b> <b>November 20, 2025</b> <b>Joint Meeting with CSC</b>  <b>November 20, 2025</b> <b>PSCSC Monthly Meeting</b>	<i>Commissioner Greene moved to accept the minutes of November 20, 2025, Joint Meeting as corrected. Commissioner Mays seconded the motion. The motion passed.</i>  <i>Commissioner Greene moved to accept the minutes of November 20, 2025, PSCSC Monthly Meeting as written. Commissioner Mays seconded the motion. The motion passed. The minutes were approved.</i>
5.	<b>EXECUTIVE SESSION</b>	The commission went into a closed session at 10:09 a.m. the closed session ended at 10:48 a.m.
6.	<b>ACTION ITEMS</b>	<b>Action Item 1:</b> Vote on Request by Captain Johnson to <i>Revise or Modify a Decision of the Executive Director under PSCSC Rule 2.13.b. (Updated Agenda Item)</i>  <i>Commissioner Mays moved that the cause has not been shown to conduct a hearing in this matter and therefore the dismissal order issued November 17th, 2025, is affirmed. Commissioner Applegate seconded</i>

	<p><i>the motion. The decision of the Executive Director was unanimously affirmed.</i></p> <p><b>Action Item 2:</b> 2026 Commission Chair Nomination and Vote</p> <p><i>Commissioner Greene moved to nominate Commissioner Mays to serve as the 2026 PSCSC Chair. Commissioner Applegate seconded motion. The motion was approved.</i></p> <p><b>Action Item 3:</b> Commission Vote on proposed January Meeting Date and Time:</p> <p style="padding-left: 40px;">Thursday, January 14, 2026, at 10:00 a.m.</p> <p><i>Commissioner Greene moved to hold the next meeting on January 14, 2026, at 10:00 a.m. Commissioner Applegate seconded the motion. The motion was approved.</i></p> <p><b>Action Deferred:</b> 2026 PSCSC Monthly Meeting Dates-Commission review and adoption of the 2026 monthly meeting schedule. Action postponed until the January meeting.</p>
7.	<p><b>UPDATES/DISCUSSION</b></p> <p><b>A. FIRE AND POLICE EXAM UNIT UPDATES</b></p> <ol style="list-style-type: none"> <li>1. Police Exams (Rachael Schade, Police Exams Administrator)</li> <li>2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)</li> <li>3. Fire and Police Staffing (Hiring/Attrition Numbers)</li> <li>4. Staffing Update (Andrea Scheele, Executive Director)</li> </ol> <p><b>B. EXECUTIVE DIRECTOR BUDGET &amp; DEPARTMENTAL UPDATES</b></p> <ol style="list-style-type: none"> <li>5. Department Update</li> <li>6. Budget Update</li> </ol> <p><b>C. CASE STATUS REPORT/APPEAL UPDATES</b></p> <ol style="list-style-type: none"> <li>7. Hill v. SPD-PSCSC No. 24-01-004A</li> <li>8. Rigon v. SPD-PSCSC No. 25-01-032A</li> <li>9. Johnson v. PSCSC-PSCSC No. 25-07-046A</li> </ol>

8.	<b>PSCSC 2025 LOOKBACK</b>	Andrea Scheele, Executive Director Sarah Butler, CIV Operations & Policy Advisor
9.	<b>RECAP-44<sup>th</sup> Annual Civil Service Conference October 21 and 22, 2025</b>	
10.	<b>OLD/NEW BUSINESS</b>	No Old/New Business.
11.	<b>ADJOURNMENT</b>	The meeting adjourned at 11:06 a.m.

Minutes submitted January 14, 2026, by: Teresa Jacobs

Minutes  Approved  Amended  
January 14, 2026, by: PSCSC

Signed by PSCSC Commission Chair, Queniya Mays

  
Queniya Mays  
Queniya Mays (01/14/2026 19:25:24 PST)

Monthly meetings are recorded, they can be found at:  
<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at  
<https://www.seattle.gov/public-records>