



**Public Safety Civil Service Commission
Monthly Meeting Minutes**

December 18, 2025 @ 10:00 a.m.

Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER Commission Chair (PSCSC 2.04)	Commissioner Greene called the meeting to order at 10:03 am.
	LAND ACKNOWLEDGEMENT	
2.	COMMISSIONER INTRODUCTIONS	The Commissioners were present and introduced themselves: Commission Chair Richard Greene, and Commissioners Tom Applegate and Queniya Mays.
	STAFF, COUNSEL AND GUESTS	Andrea Scheele, Executive Director; Commission Staff and Public Safety Exams Staff; Joe Levan, Assistant City Attorney/Commission Counsel and Anne Vold, Assistant City Attorney; Representatives of Seattle Fire HR and Seattle Police HR.
3.	PUBLIC COMMENT (GENERAL)	There was no public comment in writing or in person.
4.	APPROVAL OF MINUTES November 20, 2025 Joint Meeting with CSC	<i>Commissioner Greene moved to accept the minutes of November 20, 2025, Joint Meeting as corrected. Commissioner Mays seconded the motion. The motion passed.</i>
	November 20, 2025 PSCSC Monthly Meeting	<i>Commissioner Greene moved to accept the minutes of November 20, 2025, PSCSC Monthly Meeting as written. Commissioner Mays seconded the motion. The motion passed. The minutes were approved.</i>
5.	EXECUTIVE SESSION	The commission went into a closed session at 10:09 a.m. the closed session ended at 10:48 a.m.
6.	ACTION ITEMS	Action Item 1: Vote on Request by Captain Johnson to <i>Revise or Modify a Decision of the Executive Director under PSCSC Rule 2.13.b.</i> (Updated Agenda Item) <i>Commissioner Mays moved that the cause has not been shown to conduct a hearing in this matter and therefore the dismissal order issued November 17th, 2025, is affirmed. Commissioner Applegate seconded</i>

		<p><i>the motion. The decision of the Executive Director was unanimously affirmed.</i></p> <p>Action Item 2: 2026 Commission Chair Nomination and Vote</p> <p><i>Commissioner Greene moved to nominate Commissioner Mays to serve as the 2026 PSCSC Chair. Commissioner Applegate seconded motion. The motion was approved.</i></p> <p>Action Item 3: Commission Vote on proposed January Meeting Date and Time: Thursday, January 14, 2026, at 10:00 a.m.</p> <p><i>Commissioner Greene moved to hold the next meeting on January 14, 2026, at 10:00 a.m. Commissioner Applegate seconded the motion. The motion was approved.</i></p> <p>Action Deferred: 2026 PSCSC Monthly Meeting Dates-Commission review and adoption of the 2026 monthly meeting schedule. Action postponed until the January meeting.</p>
7.	UPDATES/DISCUSSION	<p>A. FIRE AND POLICE EXAM UNIT UPDATES</p> <ol style="list-style-type: none"> 1. Police Exams (Rachael Schade, Police Exams Administrator) 2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator) 3. Fire and Police Staffing (Hiring/Attrition Numbers) 4. Staffing Update (Andrea Scheele, Executive Director) <p>B. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES</p> <ol style="list-style-type: none"> 5. Department Update 6. Budget Update <p>C. CASE STATUS REPORT/APEAL UPDATES</p> <ol style="list-style-type: none"> 7. Hill v. SPD-PSCSC No. 24-01-004A 8. Rigon v. SPD-PSCSC No. 25-01-032A 9. Johnson v. PSCSC-PSCSC No. 25-07-046A

8.	PSCSC 2025 LOOKBACK	Andrea Scheele, Executive Director Sarah Butler, CIV Operations & Policy Advisor
9.	RECAP -44 th Annual Civil Service Conference October 21 and 22, 2025	
10.	OLD/NEW BUSINESS	No Old/New Business.
11.	ADJOURNMENT	The meeting adjourned at 11:06 a.m.

Minutes submitted **January 14, 2026**, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended
January 14, 2026, by: PSCSC

Signed by PSCSC Commission Chair, Queniya Mays


Queniya Mays 10/17/2026 10:25:24 PST

Monthly meetings are recorded, they can be found at:
<https://www.youtube.com/channel/UCglMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at
<https://www.seattle.gov/public-records>