

**Public Safety Civil Service Commission
Monthly Meeting Minutes**

October 9, 2025 @ 10:00 a.m.

Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER Commission Chair (PSCSC 2.04)	Commissioner Greene called the meeting to order at 10:05 am.
	LAND ACKNOWLEDGEMENT	
2.	COMMISSIONER INTRODUCTIONS	The Commissioners were present and introduced themselves: Commission Chair Richard Greene, and Commissioners Tom Applegate and Queniya Mays.
	STAFF, COUNSEL AND GUESTS	Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; Staff of the Public Safety Exams Unit; and Teresa Jacobs, Executive Assistant. Joe Levan, Assistant City Attorney/Commission Counsel; Anne Vold, Assistant City Attorney; Representatives of Seattle Fire HR and Seattle Police HR.
3.	EXECUTIVE SESSION	The commission did not go into Executive Session.
4.	PUBLIC COMMENT (GENERAL)	There was no public comment in person or in writing.
5.	APPROVAL OF MINUTES	September 18, 2025, PSCSC Monthly Meeting Commissioner Greene moved to accept the minutes of September 18, 2025, as written. Commissioner Applegate seconded the motion. The minutes were approved.
6.	ACTION ITEMS	POSSIBLE EXAM PROTEST REVIEWS There were no Fireboat Engineer Practical Exam protest reviews submitted.
7.	UPDATES/DISCUSSION	A. FIRE AND POLICE EXAM UNIT UPDATES 1. Police Exams (Rachael Schade, Police Exams Administrator) 2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator) 3. Fire and Police Staffing (Hiring/Attrition Numbers) 4. Staffing Update (Andrea Scheele, Executive Director)

		B. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES 5. Department Update 6. Budget Update C. CASE STATUS REPORT/APEAL UPDATES 7. Hill v. SPD-PSCSC No. 24-01-004A 8. Englund v. SPD-PSCSC No. 25-01-024A 9. Rigon v. SPD-PSCSC No. 25-01-032A
8.	OLD/NEW BUSINESS	D. REGISTRATION IS OPEN 44 th Annual Civil Service Conference October 21 and 22, 2025 (9 a.m.-4 p.m.)
9.	ADJOURNMENT	The meeting adjourned at 10:34 a.m.

Minutes submitted **November 20, 2025**, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended
November 20, 2025, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene

Monthly meetings are recorded, they can be found at:
<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at
<https://www.seattle.gov/public-records>