

**Public Safety Civil Service Commission
Monthly Meeting Minutes**

November 20, 2025 @ 11:30 a.m.

Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER Commission Chair (PSCSC 2.04)	Commissioner Greene called the meeting to order at 11:31 am.
	LAND ACKNOWLEDGEMENT	
2.	COMMISSIONER INTRODUCTIONS	The Commissioners were present and introduced themselves: Commission Chair Richard Greene, and Commissioners Tom Applegate and Queniya Mays.
	STAFF, COUNSEL AND GUESTS	Andrea Scheele, Executive Director; Commission Staff and Public Safety Exams Staff; Joe Levan, Assistant City Attorney/Commission Counsel and Anne Vold, Assistant City Attorney; Representatives of Seattle Fire HR and Seattle Police HR.
3.	PUBLIC COMMENT (GENERAL)	The commission received one written public comment and no verbal comments; the written comment was taken under advisement
4.	APPROVAL OF MINUTES	October 9, 2025, PSCSC Monthly Meeting Commissioner Greene moved to accept the minutes of October 9, 2025, as written. Commissioner Applegate seconded the motion. The minutes were approved.
5.	EXECUTIVE SESSION	The commission did not go into Executive Session.
6.	ACTION ITEMS	There were no action items.
7.	UPDATES/DISCUSSION	A. FIRE AND POLICE EXAM UNIT UPDATES <ol style="list-style-type: none"> 1. Police Exams (Rachael Schade, Police Exams Administrator) 2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator) 3. Fire and Police Staffing (Hiring/Attrition Numbers) 4. Staffing Update (Andrea Scheele, Executive Director)

		B. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES 5. Department Update 6. Budget Update C. CASE STATUS REPORT/APPEAL UPDATES 7. Hill v. SPD-PSCSC No. 24-01-004A 8. Rigon v. SPD-PSCSC No. 25-01-032A 9. Johnson v. PSCSC-PSCSC No. 25-07-046A
8.	PSCSC 2025 LOOKBACK	Andrea Scheele, Executive Director Sarah Butler, CIV Operations & Policy Advisor
9.	RECAP-44th Annual Civil Service Conference October 21 and 22, 2025	
10.	OLD/NEW BUSINESS	No Old/New Business.
11.	ADJOURNMENT	The meeting adjourned at 12:14 p.m.

Minutes submitted **December 18, 2025**, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended
December 18, 2025, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene

Monthly meetings are recorded, they can be found at:
<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at
<https://www.seattle.gov/public-records>