



**CITY OF SEATTLE
CIVIL SERVICE COMMISSION**

Minutes

September 8, 2025 @ 2:00 PM (Monthly Meeting)

Location: Teams and SMT 1679

1.	CALL TO ORDER LAND ACKNOWLEDGEMENT	Commission Chair (CSC Rule 2.05) Commission Chair Ray Ceaser called the meeting to order at 2:06 p.m.
2.	ATTENDEE INTRODUCTIONS	Chair Ceaser gave attendees an opportunity to introduce themselves. The following people were present: CSC Commissioners: Ray Ceaser, Mary Wideman-Williams, and Denise Wells. Commission Staff: Andrea Scheele, Executive Director, Sarah Butler, Operations & Policy Advisor, and Teresa Jacobs, Executive Assistant. Commission Counsel/Assistant City Attorneys: Joe Levan and Anne Vold.
3.	PUBLIC COMMENT	There was no written comment, and no members of the public requested to give public comment.
4.	APPROVAL OF MINUTES	August 11, 2025-CSC Monthly Meeting Commissioners reviewed the minutes from the August 11, 2025, meeting. Commissioner Ceaser moved to accept the minutes as written. The minutes were approved as read.
5.	UPDATES/DISCUSSION	A. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES 1. Budget Update 2. Department Update B. CASE STATUS REPORT/APPEAL UPDATES 3. Brown v. Parks-CSC No. 25-01-005A
6.	PRESENTATION/GUEST	EMPLOYEE GRIEVANCE PROCESS PERSONNEL RULE 1.4 <i>Sarah Butler, Operations & Policy Advisor and Ireneo Bartolomeo, SHR Policy and Legislation Advisor</i>
7.	ACTION ITEMS	There were no action items.
8.	EXECUTIVE SESSION	The commission did not go into Executive Session.
9.	OLD/NEW BUSINESS	C. SAVE THE DATE 44 th Annual Civil Service Conference October 21 and 22, 2025 (9 a.m.-4 p.m.) D. JOINT MEETING WITH PSCSC November 20, 2025 (10:00 a.m.)

10. ADJOURNMENT

The meeting ended at 2:27 p.m.

Minutes submitted **October 6, 2025**, by: Teresa Jacobs

Minutes ☐ Approved ☐ Amended
October 6, 2025, by: CSC

Signed by CSC Commission Chair, Ray Ceaser



Monthly meetings are recorded; after January 1, 2024, they may be found at:

<https://www.youtube.com/channel/UCLjvUwCTxoAH-cC4Vt1fMTA>

Previous recordings may be requested via the public records portal at <https://www.seattle.gov/public-records>