

Special Events Committee Meeting Minutes  
January 9, 2019  
Seattle Municipal Tower, Floor 16, Room 1600

Member Representatives in Attendance:

<b>Agency</b>	<b>Representatives</b>	<b>Noted in Minutes As</b>
Citizen Representatives	Tom Anderson	Citizen Representative
	Lisa Fraser	Citizen Representative
	Monisha Singh	Citizen Representative
Department of Construction & Inspections	James Dasher	SDCI Noise Abatement
	Jessica McHegg	SDCI
Department of Neighborhoods	Erin Cheuvront	DON
Finance and Administrative Services	Not Present	FAS
King County Metro Transit	Glenn Bartolome	Metro
Mayor's Office	Caylyn Rolf-Tate	MO
Parks and Recreation	Not Present	Parks
Seattle-King County Health Department	Not Present	Health
Seattle Center	Kiah Patzkowsky	Seattle Center
Seattle Department of Transportation	Mike Shea	SDOT
Seattle Fire Department	Lt. Tom Heun (Fire Marshal's Office)	FMO
	Lt. James Curtis (Medic One)	Medic
Seattle Police Department	Lt. Bryan Clenna	Police
Seattle Public Utilities	Not Present	SPU
Special Events Office	Chris Swenson	Chair
	Julie Borden	SEO
	Jonelle Mogi	SEO
WA State Liquor & Cannabis Board	Not Present	WSLCB

Additional Attendees: Jim Moore – Sound Transit, Paula Rojo Vega – Seattle Center, Igor Nozdrin, Sergey Gladyshev, Vivian McPeak, Sharon Whitson, John Davis, Natalie Compagno and Craig Herkimer, Kat Pipkin, Gaby de Jongh, Charmaine Slye, Stephanie Wright, Christy Marx

*Note: As always, these are "raw minutes notes" based on the discussion of the 1/9/19 meeting and do not include every word spoken - not a literal transcript - merely a summary of ideas.*

**Post-Event Evaluations/Comments:**

DATE	EVENT
Dec 14	Snow Day South Lake Union
Dec 15	Sodo Flea
Dec 15-16	Renegade Craft Fair
Dec 22	Cannabis Business Demand for Federal Protections Protests
Dec 23, 30	Alaska Airlines Hometown Hangar

Dec 31	New Year's Eve Bash - Seattle Tennis Club
Dec 31	New Year's At The Needle
Jan 1	Resolution Run

**Applications Review / Discussion**

**Event:** WWII Immortal Regiment Memorial Walk  
**Date(s):** Sunday, May 5, 2019  
**Location:** Occidental Park & Downtown  
**Organizer(s):** Igor Nozdryn, Sergey Gladysh

**Event Notes:**

- Started event in 2016 as a memorial gathering in downtown Seattle; 2017 and 2018 worked with the City for permitted events
- In Europe and Russia, May 8<sup>th</sup> or 9<sup>th</sup> is celebrated as the end of the Patriotic war; Celebration of May 9 is done many different ways in Europe and Russia
- WWII Immortal Regiment Walk is done in Seattle and other cities as a way to remember those that were involved and those that passed away
- In 2018, there was a Russian American festival at Seattle Center; For 2019, looking to simplify event due to events happening in downtown Seattle and construction
- Proposed plan for 2019 event: Gather in Occidental Park, March from Occidental Park to Benaroya Hall and back to Occidental Park
- Stop at Benaroya Hall is important because they hold the only WWII Memorial in Seattle
- Anticipating around 400 – 600 participants
- Organizers are may have picnic at Occidental Square or at a location elsewhere following the march
- Trying to keep date consistent, must happen before May 9<sup>th</sup>
- Organizer requesting preliminary Special Events permit to help with planning of event

**Committee Discussion:**

**Chair** – Previous meeting with Special Events office, considered alternative routes and locations for event; The viaduct will be under demolition at that time; We will know by end of March and early April what the impact downtown will be due to the viaduct closure; Reminder to submit Parks Use Application for use of Occidental Park

**SPD Traffic** – Only concern is “Seattle Squeeze” and the impacts to 4<sup>th</sup> Ave; Unsure of the impacts to 4<sup>th</sup> Ave. due to traffic, will need to revisit once the viaduct is closed; Organizers are willing to work with SPD for route and will use a different downtown street if better for SPD, only concern is the hills for the elderly participants; Organizers have Soviet Union cars that can be used for transport

**SFD** – Requesting food vendor list; Send to Special Events office and they will distribute

**Metro** – Metro buses will be coming out of the bus tunnel in March; More traffic on surface streets, but will be able to accommodate

**SDOT** – Be flexible if we need to change the route, either out and back on either 4<sup>th</sup> Ave or 2<sup>nd</sup> Ave; Need to play it by ear due to construction and impacts downtown; Out and back not preferable but will work with SPD if that is the route agreed upon; One part of the proposed route, Yesler to Dilling Way might not work since Dilling is a one way; Washington to 4<sup>th</sup> Ave. may be a better option; SPD traffic usually adjusts on the day of

**DON** – Reminder about residence and business notification; DON is able to assist to get organizers list of stakeholders to contact; DON not aware of any complaints from neighbors; DON will connect organizer with new DON representative

**Event:** Hempfest  
**Date(s):** Friday – Sunday August 16 – 18, 2019  
**Location:** Myrtle Edwards Park  
**Organizer(s):** Vivian McPeak, Sharon Whitson, John Davis

Event Notes:

- Expedia is under construction at the former Amgen location; a permit request is in process with the City for Street Improvement Project (SIP) which will rid 16<sup>th</sup> Ave W and W Galer St
- Hempfest is currently opposing of use of public street by Expedia
- Expedia looking to take over City streets to expand campus, with the construction, organizers will be losing 2 of the main streets that have been used for 26 years; Will lose parking and road access for ecology for their sorting trash, recycling, etc.
- Organizers are looking at Alaskan Way, W Thomas, 3<sup>rd</sup> Ave, 4<sup>th</sup> Ave, Thomas St., and Bay St. if the construction will be an issue
- West Thomas St and using the flyover or closure of Alaskan to Pier 66 may need to be explored to manage dumpsters for 2019 due to construction
- Hempfest organizers not sure when SIP will be released due to SDOT; explain that SDOT will not give updates in process; making weekly requests through attorney for status of project
- Not knowing what happen with the SIP impacts loading into the park, the loading of bands, and the location of dumpsters
- One less stage in 2019; Taking away the far north stage and will have food in their location; No lockers for 2019
- Expedia has the north part of the park fenced off; There is was no emergency egress for 2018, but has an emergency egress now; Organizers are thinking of fencing off the emergency egress inside of the park for 2019
- Expedia and SDOT have not been forthcoming in the plans with construction and fencing, so not sure what the plans are for event; Losing one egress with the construction
- Proposal is to fence off the rest of Centennial Park or allow egress to flow through, so if there is an emergency no one will be blocked in; Looking to use the remainder of Centennial Park for parking, on plywood, if street parking is taken away
- SPD command location on Pier 69 worked well for City and Hempfest; will work with Port of Seattle on possibility of using it again for 2019
- Pedestrian queuing changed for 2018, with arriving attendees allowed to enter park from Broad St entrance from Alaskan Way and from Elliott Ave/Broad St; with bag check inside park, queue did not extend to Broad St.; Organizers looking for expansion of queuing for 2019, if need to load in vendors from south instead of north due to construction; Extension would add Thursday to closure of park

Committee Discussion:

**Seattle Center** – Request street restrictions be made with haul vehicle access to Seattle Center (due to Key Arena construction) in mind; Waiting on haul routes for Key Arena construction

**Medic** – Work with me for EMS service; Vivian will be contact prior to event and John will be on-site contact; Lt. Curtis will reach out early July to late June to coordinate since recurring event and no major changes

**FMO** – In contact with Fred (Hempfest Lawyer); Fencing is accurate, but waiting to see what is happening; There is a contingency plan for a 4<sup>th</sup> exit if the current 4<sup>th</sup> exit isn't an option; No questions now, we will have to wait until we see what happens with the north end

**SDOT** – Expedia and SDOT conversations is outside of the reem of work; Attorney conversation with the City Attorney; In south end, Old Spaghetti Factory site should be complete, so will need to look how it operates; Looking at several different scenarios for street closures; Work with me for the on-street closures

**SDCI** – Performance stages require temporary structure permits from SDCI; Application online through SDCI, one application will cover all stages; Will need application 4-6 weeks in advance to process; For 2018, SDCI did not receive application; Lawyers were in conversation due to use of temporary structure permits in Parks; Organizers will follow up on permitting

**SDCI Noise Abatement** – Previously pulled permits for VIP party; New online system the application fee associated with temp noise variance is due prior to completion of application; Contact or email in advance to coordinate and see what can be done about payment; Organizers have question about acoustic music after 10pm; Acoustic will need to look into and see details

**DON** – Residence and surrounding businesses notification especially if there is an impact in traffic to businesses, South end is a concern due to tourist season and the cruise ships; If needs help, contact DON; Hempfest has an outdated list, can work with DON for current list

**Chair** – Will touch base with SDOT and City Attorney to see what is happening regarding the SIP; Understanding is that organizers need an answer before they can start planning; Organizers will need to provide cutoff date to plan event and prepare for event and the vendors

**Event:** Tour de Pier  
**Date(s):** Saturday, September 14, 2019  
**Location:** Lake Union Park  
**Organizer(s):** Natalie Compagno and Craig Herkimer

Event Notes:

- KevaWorks will be organizing event; Partnering with Virginia Mason
- Tour de Pier in Manhattan Beach, has been going on for the past 6 years; Event raises money for Pancreatic Cancer; Event stationary spin bike ride with instructors, survivors, and celebrities in Manhattan Beach; Their event has grown from 100 bikes to 500 bikes throughout the year
- One day event; 5-hours long
- Organizers are looking to bring a similar event to Seattle at Lake Union Park
- Partnering with Virginia Mason to help supply riders, advertising, marketing, volunteers, and setup/breakdown
- 8am start; 8:30am session start, music starts like 8:20am; No amplified sound before 8am; Done by 2pm
- Spin bike available for 5 - 1-hour sessions; People sign up either as a team or individual to ride; Each hour is themed life, passion, survivor, etc.
- Virginia Mason has one of the most renowned Pancreatic Cancer surgeon and fundraiser will raise money for Pancreatic Cancer
- Set up in Lake Union Park; Bikes will be facing north; Working with Seafair for barge to use as staging
- Stage will have sound, no live music, amplified sound will be just for the riders
- Met with Carl Bergquist onsite and working with him for staging inside of the park; Parks facilitating communication with MOHAI and surrounding neighbors
- Event is open to the public but there is a fee to ride; No fencing will be set up from organizers inside of the Park
- Encouraging participants to take Lyft or biking in offering a bike valet

Committee Discussion:

**Chair** – Outdoor amplified sound prior to 9:00 AM on weekends will need Temporary Noise Variance; Organizers ideally would like to copy production schedule as done in LA, but may need to push back in time if noise variance is unavailable

**SPD Traffic**– Ask how many bikes; Organizers are targeting 200 bikes, but hoping for 150 bikes; At any given

time, don't expect more than 1000 participants onsite, during the day, will be a couple thousand people; SPD Traffic recommends officers staff intersection since there is limited parking at Lake Union Park; 1 sgt and 6 officers for traffic; Precinct might add some officers for safety and security

**SDOT** – Suggests blocking off parking lot in front of MOHA to use as drop pickup/off area; Only about 25 spots in lot; Valley St there are paid parking spaces on south that could be good location for Lyft; Fairview bridge construction project will start in spring, will not affect event location, but will have affect on traffic getting to the even

**Seattle Center** – Key Arena project happening at SC; Not sure activity or hauling at that time; Hauling might happen in front of Mercer St; A couple of large parking garages at SC

**SEO** – Some committee members are not here, please check in for food service and list of vendors

**SFD** – Requesting a list of vendors when finalized

**Metro** – Valley St is busy for Metro; C line terminal starts from there; SPD traffic officers will help assist with the transit, pedestrian, and car traffic; A lot of cars use Valley

**Citizen Representative** – Staffing on Friday 500 people? Organizers have 500 volunteers from Virginia Mason, will have volunteers in groups; Recommends staff and volunteer parking; Boats Afloat Show is showing that it could be that weekend too, will need to check on it

**SDCI** – Floating stage barge, SDCI doesn't have restrictions, should follow Seafair direction, believe it is US Coast Guard

**SDCI Noise** – Once speakers and stages are figured out, requesting layout of speakers and staging; Organizers can get breakdown of noise for first hour to see if an 8am start is viable

**DON** – Resident and business notification is important in that area; Ready to assist with a list of businesses in the area so they can notify; Organizers will work with DON for notification

**Citizen Representative** – Noise on the lake carries, keep in mind the home owners around the lake; Suggests working and reaching out to Kenmore Air, Kenmore Air adjusts flights on weekends due to noise restrictions

**Event:** Womxn's March on Seattle  
**Date(s):** Saturday, January 19, 2019  
**Location:** Cal Anderson to Seattle Center  
**Organizer(s):** Kat Pipkin, Gaby de Jongh, Charmaine Slye, Stephanie Wright, Christy Marx

#### Event Notes:

- Saturday, January 19<sup>th</sup>, 2019
- March will gather at Cal Anderson Park, Rally will begin at 9am; Step off at 9:45am
- March Route: Starting at Cal Anderson Park, West on Pine St to 4<sup>th</sup> Ave, North on 4<sup>th</sup> Ave to Cedar St, Continue onto Cedar St to 5<sup>th</sup> Ave, Enter Seattle Center at 5<sup>th</sup> Ave and Harrison St
- Organizers will update website to provide information on transit and ways to get to event; Adding Light Rail timing to get participants Cal Anderson in time for march and offering Westlake as an alternative starting location if participants
- Seattle Center will have Activist 101 events following march in rooms on campus and surrounding area; Some people may not want to march but want to participate in activation events at
- Sunday there will be hubs around Seattle for a full day of activation through workshops, lectures, trainings, small groups, panel discussions, and community building events
- Organizers are focused on after actions following the march by providing classes for activation and workshops; Looking to get people down and out to Seattle Center so they are able to get out for activation workshops
- Partnering with MLK march and will be joining MLK march; Telling membership about MLK march but not sure the numbers or how many will come
- Close to 60 peacekeepers; Job is there to keep people safe; Peacekeepers will be at Cal Anderson, Westlake, Seattle Center and at key locations along route

- Indigenous Peoples will be starting the march, organizers want to make sure Indigenous Peoples lead the march by holding them on Harvard Ave.; Indigenous Peoples will start on Harvard to Pine St; Peacekeepers in Westlake will help keep the crowds at Westlake from marching before the Indigenous Peoples
- Organizers did community outreach; Everyone near Cal Anderson and Seattle Center have been notified; The businesses and neighbors were excited and very supported; Some of the women own businesses will be doing a food drive; Some of the shops will be putting table outside of their businesses for water, food, art supplies, etc.; Molly Moons and Sugar Pill are supportive; Received feedback from Salon Divas
- Area from Paramount to Blanchard notification has not been done yet, but will be done next

Committee Discussion:

**Chair** – Will follow up with Carl Bergquist from Parks about fencing in park

**Seattle Center** – Major issues with the march participants entering Thomas instead of Harrison; Organizers will have 10 peacekeepers in that area to direct participants

**Medic** – In 2017 Medic One provided EMS coverage (6 medics and supervisor), for 2019, there is no medics scheduled; There was some confusion with front office staff and organizers; Proceeding that SFD will be following the same plan as 2018, will be in touch with organizers and help set up logistics offline

**SPD** – SPOC estimating 40,000 participants

**Sound Transit** – One thing they noticed is that people underestimated how long it will take to get from Angle Lake to Capitol Hill; Light rail runs every 12 mins before 8am and every 8mins after 10am; Organizers are looking at update language to add specific timing for participants using Light Rail; Organizers will have a peacekeepers outside of the Capitol Hill station at corner of Cal Anderson Park to let late comers know that programming is over

**Metro** – Metro will have 5 coaches on 5<sup>th</sup> Ave N between Mercer and Harrison by MoPOP and will take participants to 3<sup>rd</sup> and Pine in front of Macys; Metro will get participants out of the area; Depending on demand they will do another trip and will figure out how to get coaches back to Seattle Center

**SDOT** – Will follow up with TCP next week, very similar to 2018

**DON** – Asking if organizers need any additional assistance from DON; Organizers have been working with youth group to help notify businesses; DON has a list of businesses organization that they can share

**MO** – Asks about the Indigenous Peoples; Organizers will have coalition of Indigenous Women; Staging on Harvard will help alleviate some of the backup; The Indigenous Women will be able to make their way from Harvard to Pine to start the march; Peacekeepers will be at Westlake to help control crowds; Not ideal to stage on Pine St. since then participants will start to fill in on Pine St. and potentially cause a delay