**Whittier Heights CAC Agenda/Meeting Notes**

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| CAC Name: | Whittier Heights Village |
| Date: | **May 28, 2019** |
| Meeting Location: | United Evangelical Free Church |
| Call to Order (time): | 6:00pm |
| CAC Members in Attendance: | John Lederer, Jean Darsie, Kelly Paananen |
| Permitted Encampment Members in Attendance: | Jessy ? |
| Operator Representatives in Attendance: | Deanne Hunter, Lindsay Shoeneman, Jose Ruiz |
| Community Members in Attendance: | None |
| City of Seattle Staff in Attendance: | Lisa Gustaveson |
| Recorder/ Note Taker: | Jean Darsie |
| Previous Meeting Notes Approved: | No, will be approved via email |
| Previous Meeting Notes Posted: | Will be soon at <http://www.seattle.gov/homelessness/city-permitted-villages#whittierheightsvillage> |

Meeting called to order at ~6:00p by Chair Kelly Paananen.

**April Meeting Minutes**

* April meeting minutes were taken by John Lederer and will be put into template and circulated for approval by the committee members.

**Discussion regarding having a website for the village**

* It was suggested that each village have its own website. Lisa suggested approaching LIHI about doing this. Interbay is discussing having a website. Find out from Josh what Interbay decided.
* John suggested possibly having a Facebook page.

**Case Management Report**

* Three (3) residents are discussing chemical dependency treatment.
* Two (2) residents were connected with Chief Seattle Club and one has gotten help there.
* One(1) resident got Section 8 approval (she had been on the list for years)
* Nine (9) residents are document ready out of 15 residents
* Three (3) are seniors over the age of 62
* There were no exits to housing
* A printed report from HMIS will be available at the June meeting.
* There will be a new case manager/housing navigator assigned to the village. They will be experienced working with people with substance abuse disorder.

**Update on Physical Security at the Village**

* Inside perimeter checks are done hourly at night by staff.
* There are 4 cameras that are recording and are monitored
* There is concern about the tree in the Homestreet Bank parking lot that has enabled unauthorized access to the village. At the April meeting, the CAC agreed to ask LIHI to modify the fencing in the areas where it is most vulnerable to help secure the perimeter.   
  De will talk to Bradford about what to do about the tree.
* At the April meeting the CAC agreed to write a memo calling on LIHI to develop a written agreement on the procedures and authority to trespass someone from a Tiny Home Village managed by LIHI. This written agreement would be available on site so that responding SPD officers understand LIHI’s authority to trespass someone from the premises.   
  The CAC awaits an update from LIHI on this.
* Lisa spoke to N. Precinct and they will start coming to CAC meetings.
* Kelly pressed for a change in police response: 1) Police officers involved need to call their Sergeant at the time to resolve questions; 2) the Sergeant needs to meet with staff re: what SPD needs in the way of documentation and what is possible for SPD to do.
* CPT Officer Mike Cruzan will attend the June meeting.

**Discussion re: Online Petition to the Mayor to “Close Whittier Heights Encampment”**

* Need to be prepared to manage controversy should it arise at the next meeting
* Lisa advised to stick to the agenda with public comment at the end of the meeting
* CAC members have not received any complaints
* John suggested reaching out to protestors and inviting them to the June meeting
* Kelly will draft a letter to the Mayor saying we have been meeting for months and have had no reports. We invite anyone with concerns to come to CAC meetings. She will route the letter to the CAC for comment.
* Petition author has contacted LIHI.
* Include Code of Conduct (attached) to the minutes
* Ref. Seattle Times OpEd “Seattle in Not Dying”

**Next Meeting:** Monday, June 24, United Evangelical Free Church.

**Adjournment:** 7:00pm