**Interbay Village Community Advisory Meeting Minutes - March 2, 2020**

Location: Interbay Place

CAC members In attendance: Janis Traven, Lisa Verner, Sue Olson, Candice Hoyt, Dana Dunklin, Mick Schultz (Port of Seattle)

LIHI – Josh Castle, Brad Gerber, Theresa Hohman City of Seattle- Shaun Neal, Villagers Sonia and Derek

Chairperson        - Lisa Verner

Note Taker          - Janis Traven

Introductions made.

Minutes from previous meeting were not available for review. LIHI will make an effort to provide promptly, and it was agreed that review and approval could be conducted via email before next meeting.

Agenda approved with revision to discuss HSD/King County/LIHI plan to prepare for and address coronavirus for homeless communities.

Public Health response addressed by Shaun Neal, City of Seattle. King County informational sheet distributed. Discussed increased effort to sanitize doorhandles + frequent handwashing, and using paper towels to close doors. Theresa discussed specific Tiny Cabin precautions: increased use of spray bottles for bleach disinfectant + paper towels. Villagers informed LIHI that supplies of paper towels are low. LIHI to rectify that situation.

Discussion about what to do for quarantine and “life-threatening” situations.

Shaun Neal, City of Seattle, also brought Fact Sheet regarding encampment ordinance with changes discussed. All agreed that changes are positive. Discussion re: renewal process for Village permit. CAC encouraged the City to follow ordinance with respect to any public meetings that are required.

Village Management report: LIHI is still in the hiring process for a site manager. Village currently has 1 fulltime Case Manager, 1 Caseworker who is filling in 4 days/week, and a part time case manager. They reiterated that they understand the Villagers’ desire to have a woman in a leadership role in one of those positions.

Case Management report: HMIS report was not available for the meeting. LIHI will send out promptly. Village has one open cabin, and is otherwise full. Three children in residence, including 9 month old, 2½ year old, and 4 year old.

Village resident report: Discussion about the difficulty and lack of structure the Villagers are experiencing following the sudden death of the site manager. Specific complaints about hygiene area not being maintained. Food situation is stable. Concern expressed by CAC that range and oven that were donated to Village still have not been hooked up for use. General frustration expressed about how many times issues are raised by CAC and not resolved in subsequent meetings. Ecumenical council raised question about the balance between wants and needs with respect to equipment, such as mini fridges. LIHI announced CAC that Jessica Safley will come on board as a volunteer coordinator, with expectation that Village needs and community response will run more smoothly.

Open Discussion: volunteers for transportation to and from Ballard Food Bank discussed. Opportunity to receive food from another food bank (transportation required). Theresa will follow up on these opportunities.

Next Meeting: April 6, 5pm Interbay Place

Meeting adjourned.