**Northlake Nickelsville CAC Minutes**

Final

Time: Tuesday, Feb 26, 2019 5:00 – 7:00 PM

Location: John Stanford International School

Attending:

* CAC Members: Sarah Jones, Jordan Schwartz, Wendy Barrington, Jami Fecher, Brooke Brod, Ed Mast
* Nickelsville: Dan Charles, Lisa Brown, Scott Morrow, Amanda C.
* LIHI: Will Uhlig, Josh Castle
* City of Seattle: Lisa Gustaveson

Minutes

* Discussion on the purpose and function of the CAC
  + Goal is to present
* Residence Report
  + 24 adults (8 women, 16 men, 0 children). 6 pets, 2 move-ins, no move outs
  + No bars since meeting
  + UW footcare made a visit, cared for elderly gentleman with wounded foot. Future visits scheduled
  + Two visits from Tiny House Villages from Tucson and Denver
  + Healing Drum Circle visit
  + 4 – 5 meals delivered
  + Bedbug issues being worked through
    - Meeting happened on Feb 14 about bed bugs, procedures, and communication with Abera Abera (LIHI Pest Control Specialist), John Syverson (LIHI Facilities Director), Josh Castle, and Nickelsville staff and residents. Josh reported that it was a positive, productive meeting. LIHI and Nickelsville came up with a new process for Nickelsville to directly notify John Syverson via email, and John will schedule Abera. Abera, John and Nickelsville will then communicate around process of notification to residents and timing on coming out to treat units. Following the meeting Abera walked with Nickelsville staff and residents to treat the units affected.
    - When second visit happened to treat unit LIHI notified Will, Will put notice on door, instead of notifying Scott, in contravention of agreed process.
    - Nickelsville has asked for Abera qualifications
    - Process of notification was reviewed
    - Josh from LIHI has affirmed LIHI commitment to following the current procedure
    - Scott also confirmed that any communications/notifications to the village and village residents needs to come through the Nickelsville staff email as opposed to text, phone call.
    - Lisa from the city apologized for not sending requested materials and renewed her commitment to review the requests, and to provide the requested materials and/or to work with Nickelsville to understand barriers. She also requests that she be kindly reminded if someone is expecting something from her.
    - Josh agrees that prior to next meeting, Nickelsville has received the requested documents
  + Nickelsville, LIHI, City, CAC reps met about MOU. LIHI presented their draft at meeting. Nickelsville / LIHI / CAC had second meeting, as well. LIHI and Nickelsville both presented drafts of MOU. Third meeting is scheduled for Friday, March 1, 2019 at 9 am at LIHI offices
  + Nickelsville residents and LIHI residents, staff, volunteers are going to Olympia to advocate around affordable housing and homelessness. rent and tenant issues
* Case Manager report
  + 4 new people approached, engaged with process; feels less adversarial
* Next meeting
  + March 26, 2019 at JSIS
  + 5 – 6 pm report from Nickelsville, community welcome
  + 6 – 7 CAC-only mission and vision meeting
  + Brooke Brod will chair next meeting on 3/26