

# City of Seattle

Seattle Parks and Recreation

## REQUEST FOR QUALIFICATIONS

### Consultant Contract

**Project Title:**  
**Magnuson Park Junior League Play Area Renovation,  
New Comfort Station Building and Splash Pad**

### Procurement Schedule

Schedule of Events and Review Process	Date/Time
Solicitation Notice Release	Week July 11
Optional Pre-Submittal Conference Warren G. Magnuson Park Building 30 6300 NE 74 <sup>th</sup> Street Seattle, WA 98115	July 25, 2022 3:00-5:00 p.m. PST
Deadline for Questions	August 2, 2022 4:00 p.m. PST
Response Deadline	August 11, 2022 Noon, 12 p.m. PST
Request for Qualifications Scoring Meeting PDM Offices or Online	August 22, 2022 1:00-2:30 pm
Announcement of Successful Proposer(s)	September 2, 2022

### RFQ Contact Information

Project Planner: Kevin Bergsrud, [kevin.bergsrud@seattle.gov](mailto:kevin.bergsrud@seattle.gov), 206-684-5831  
Email the project planner for a full copy of the RFQ.

### Statement of Qualifications Delivery

**Only Electronic Versions will be accepted.**

Send to email: [kevin.bergsrud@seattle.gov](mailto:kevin.bergsrud@seattle.gov)  
Subject Line: Magnuson Park Junior League Play Area Qualifications

Statement of Qualifications will be due August 11, 2022, Noon, 12 p.m. PST

Seattle Parks and Recreation is seeking Statement of Qualifications from design consultants for the Magnuson Park Junior League Play Area Renovation, New Comfort Station Building and Splash Pad.

The purpose of the pre-design phase is to undertake an in-depth study to define the final project's scope. The pre-design phase scope of work includes, but is not limited to:

- Public Engagement, online and/or in-person;
- Defining program elements and space allocation;
- Site analysis;
- Concept level location siting options (three);
- Marketing product of at least three renderings;
- Permitting requirement identification;
- Building and construction cost estimates;
- Construction documents for the play area and comfort station, and schematic design for the splash pad and former comfort station (located eastern area of park);
- Construction timeline;

Funding is being provided by Seattle Parks, and includes \$300K for the Request for Qualifications contract process, public engagement, conceptual design up to schematic design, project management and coordination. SPR will manage and coordinate the project.

### **Minimum Qualifications.**

The minimum qualifications are required for a Consultant to be eligible to submit a RFQ response. Responses must clearly show compliance to these minimum qualifications. Those that are not clearly responsive to these minimum qualifications shall be rejected by the City without further consideration:

- Consultant must have an office or satellite office within 50 miles of the greater Seattle area.
- Consultant must have successfully performed one contract with a public agency of similar size to the City of Seattle, with services similar to those expected by the City for this contract.
- Consultant must have or be able to obtain (prior to contract execution) a valid Washington State and City of Seattle business license, and register with the Washington Secretary of State Corporations. See section 7.1 License and Business Tax Requirements.
- Consultant must be able to meet the City of Seattle consultant insurance requirements, per section 7.26, Insurance Requirements and section 10.7.
- Consultant lead must be a licensed architect. It is anticipated that a licensed landscape architect and/or engineer will be included in the team composition.