

The Cherry Hill Integrated Transportation Board (ITB) Charter

Updated: November 2018

Introduction: The Integrated Transportation Board has been purposed to build consensus and a unified approach amongst stakeholders conducting business on the Cherry Hill Campus and key constituents in the greater Seattle community as it relates to the issues surrounding vehicular congestion specifically during peak commute hours. Stakeholders conducting business on the Cherry Hill Campus include – Swedish Medical Center, Swedish Medical Group, Sabey, LabCorp and Northwest Kidney Center.

Mission: The Mission of the ITB , with input from all represented stakeholders, is to recommend a common platform of policies and initiatives that mitigate the adverse impact to the Squire Park Neighborhood from parking and transportation congestion. The Board shall also recommend common and agreed upon strategies to implement such policies and programs for the betterment of the local community.

Guiding Documents: The Swedish Major Institutional Master Plan(MIMP) and the Transportation Management Plan (TMP) that is part of the MIMP along with the most current Commute Transit Reduction Survey results.

Functions and Scope: The function of the ITB is to advise and ensure that the Major Institution is achieving the items as required in the MIMP and TMP. Including providing the annual update of information for the Major Institution’s Annual Report and reporting to the Standing Advisory Committee on any updates related to the Transportation Management Plan.

Membership and Quorum: The ITB shall be chaired by a Swedish Medical Center corporate executive, and Vice Chaired by a technical advisor. Other members will include at least one representative from community and business stakeholders as listed below:

- Sabey
- LabCorp of America
- Northwest Kidney Center
- Swedish Medical Group
- Commute Seattle
- City of Seattle Department of Transportation
- King County Metro
- Standing Advisory Committee for SMC Cherry Hill
- Squire Park Neighborhood

Quorum will be a majority of the members.

Meetings: The ITB shall meet at least quarterly if the SOV percentage goals of the MIMP and TMP are being met. Special meetings may be called by the Chairperson.

The Major Institution, Swedish Medical Center, will schedule and host the ITB Meetings, unless there is a need for the meeting to be held elsewhere as determined by the membership.

At each meeting, stakeholders conducting business on the Cherry Hill Campus will provide any Transportation Related Updates including CTR progress/results, SOV Reduction Programs, Transportation Fairs, Employee Commuting Incentives, etc.