



***Major Institution Master Plan  
Annual Report  
North Seattle College***

***Reporting Period:  
July 1, 2015 – June 30, 2016***



**NORTH SEATTLE COLLEGE**  
One of the Seattle Colleges

## I. Introduction

- A. Name of Major Institution:** North Seattle College
- B. Reporting Period:** July 1, 2015 – June 30, 2016
- C. Major Institution Contact Information:**

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- D. Master Plan Adoption Date and Date of Any Subsequent Amendments:**

Master Plan Adoption Date: January 13, 1995  
Amendments: Removal of Expiration Date – Minor – August 19, 2010

## II. Progress in Meeting Master Plan Conditions

- A. Provide a general overview of progress made in meeting the goal and conditions of the approved Master Plan.**

June 2016 – Update: North Seattle College (NSC) has made significant progress in meeting the goals and conditions of the 1995 Master Plan as described in this report.

The Physical Education Building, now called the Roy Flores Wellness Center, was constructed and occupied in 1995.

The Multi-Purpose Building, now called the Peter Ku Education Building, was constructed and occupied in 1999.

All additional site elements such as parking, trail system and landscaping have been completed.

Due to the designation of a wetland in the area, budget constraints and declining enrollment, the athletic field was not constructed as planned. Instead, the community P-Patch is now located in the southwest corner of this area.



*Roy Flores Wellness Center*

NSC continues to implement and monitor the Transportation Management Program (TMP) to encourage reduction of the percentage of the major institution's employees, staff and students who commute in single occupancy vehicles (SOV) during the peak period. Additionally, NSC encourages the use of alternative modes of travel, provides bus passes to students, and has electric car charging stations on campus.



*Education Building*

**B. List each condition and provide a brief narrative statement about the progress made towards compliance:**

1. Replace the Hearing Examiner's Recommendation with the following:

Condition 1.a. of the Director's Analysis and Recommendation is augmented as follows: In order to monitor the effectiveness of the TMP in the first two years, the College shall collect information on a quarterly basis to include in its annual report. In addition to monitoring information required in DCLU Director's Rule 2-94, the following information shall be provided:

1. The number of transit passes sold for peak and non-peak hour use.
2. The number of carpool permits sold and the total number of carpoolers.
3. The number of SOV parking permits sold.

In addition, the College shall, at approximately the third week of each academic quarter, compile information on parking on campus. The parking utilization survey shall occur at the METRO AM peak hour (8-9AM) as well as the College peak hour (10-11AM) and shall include the following information: The number of vehicles parked on the campus in each category of spaces: carpool, vanpool, visitor and SOV.

DCLU may continue to require the above information on a schedule to be established by the Director after the first two years, if the Director determines it is needed.

**June 2016 - Update:** North Seattle College has and continues to comply with monitoring the effectiveness of the TMP as described in this condition including: monitoring the number of transit passes sold, number of carpool permits sold, number of SOV parking permits sold and

the number of vehicles parked on the campus in each category of spaces: carpool, vanpool, visitor and SOV. NSC provides an Annual Transportation Report and a CTR Employer Survey Report to the Washington State Department of Transportation every two years. The 2015 CTR Survey and the Annual Report are attached. The CTR Survey shows that for the time period between 2007 and 2016, NSC has reduced the Drive Alone Rates at the College.

2. The required annual report from NSC to the City shall also be transmitted to the Licton Springs Community Council and the College shall invite the Community Council to meet and discuss the report within a reasonable time after the report is published.

**June 2016 – Update:** NSC is in the process of reestablishing the Standing Advisory Committee (SAC) per the Major Institution Master Plan requirements. The Annual Report will be reviewed with the SAC in an open public meeting and provided to the City in November 2016. A copy of the report will also be provided to the Licton Springs Community Council who will be invited to attend the SAC public meeting.

3. At the Director's discretion, DCLU may require supplemental traffic studies for any project initiated after 1999.

**June 2016 - Update:** No supplemental traffic studies have been requested.

4. As an additional TMP option to be considered no sooner than 1999, if satisfactory progress toward the SOV goal and the objective of reducing off-campus parking by NSC students is not evident, DCLU and SED in consultation with NSC may require that students be charged for parking permits, unless they can demonstrate that they are commuting by means other than SOV. Permit fees could be adjusted for students from low-income households or with special needs.

**June 2016 – Update:** NSC charges SOV parking fees for employees, staff and students utilizing on campus parking.

5. The goals of the TMP are modified to provide that the intermediate goal for SOV use for 1997 be set at 58%.

**June 2016 Update:** Per the 2015 CTR Survey for the period between 2007 and 2015, NSC saw a reduction in the Drive Alone Rate from 70.06% to 68.5%. NSC continues to encourage reduction in SOV rates thru the Standard Implementation Requirements and the Discretionary Program Elements contained in the TMP and described in Section V below.

6. The NSC Major Institution Master Plan is approved for 15 years from the effective date of City Council action on this decision. This approval includes the two unfunded projects shown in the site plan and described in the Master Plan as the International Education Center and the

Instructional Computer Center, provided that they shall be sited so as not to intrude into the wetland area indicated on Figure 12. In addition, any parking spaces lost due to construction of these buildings shall be replaced in a location which adjoins existing parking.

**June 2016 Update:** The International Education Center and the Instructional Computer Center buildings have not been constructed due to lack of funding.

**III. Major Institution Development Activity Initiated or Under Construction Within the MIO Boundary During the Reporting Period**

**A. List and Describe Development Activity Initiated or Under Construction (Non-Leased Activity)**

1. Name of Building and Address:

North Seattle College - Library Building  
9600 College Way  
Seattle WA 98103

2. Description of Project:

The Library Building Renovation Project will renovate the existing Library Building to extend the life of the building for 50 years. Floors in four of the tiered lecture halls will be leveled to create flexible classrooms space that can accommodate multiple programs and flexible learning environments. One tiered space will be retained for use as a lecture hall for larger assemblies. Informal study lounges will be located immediately adjacent to these spaces. Mechanical, electrical and structural systems will be updated and/or replaced to meet life safety and code requirements.

3. Proposed Use:

The Library Building Renovation Project will transform the existing Library into a Learning Commons that provides contemporary library services, consolidates digital resources, and supports collaborative learning and online, web-enhanced and traditional education.

4. Size – Gross Square Footage:

58,177

5. Date Commenced (if still Under Construction) or Completed:

In 2016, NSC's Library Building Renovation Project was ranked number one by State Board for Community and Technical Colleges on the prioritized list of college proposals for new capital projects. Funding for the planning and design portion of the project is anticipated to be included in the 2017-2019 capital budget request. Construction has not begun on this project.

**B. Major Institution Leasing Activity to Non-Major Institution Uses During Reporting Period**

1. Name of Building and Address:

Opportunity Center for Employment and Opportunity  
9600 College Way N.  
Seattle, WA  
98103

2. Proposed Use:

The premises shall be used by the DSHS, ESD and/or other state agencies for the purposes of integrated service delivery to job seekers, social service customers and college students.

3. Size – Gross Square Footage of Lease:

20,111

**IV. Major Institution Development Activity Outside but within 2,500 Feet of the MIO District Boundary**

**June 2016 - Update:** No development activity has occurred outside but within 2,500 feet of the MIO District Boundary.

**V. Progress in Meeting Transportation Management Program (TMP) Goals and Objectives**

**A. Provide a general overview of progress made in achieving the goals and objectives contained in the TMP towards the reduction of single-occupant vehicle use by major institution employees, staff and/or students.**

**June 2016 - Update:** NSC has made continued progress in encouraging the reduction of single occupant vehicle use by the major institution's employees, staff and students. The 2015 CTR Survey shows that for the time period between 2007 and 2016, NSC has reduced the Drive Alone Rates at the College. NSC continues to implement and monitor the Transportation Management Program (TMP) as described below.

**B. List each goal and objective and provide a brief narrative statement about the progress made towards compliance.**

**June 2016 - Update:** NSC continues to implement and monitor progress in meeting the goals and objectives of the TMP. All Standard Implementation Requirements and Discretionary Program Elements reflecting the decision of the Seattle City Council have been implemented.

A. Standard Implementation Requirements include:

1. Transportation Coordinator

- NSC has complied with this requirement and continues to provide the services of a Transportation Coordinator responsible for the implementation and administration of the TMP.
- 2. Periodic Promotional Events
  - NSC has and will continue to hold events designed to educate and inform students, faculty and staff of the available options and HOV incentives. Such events include: Bike To Work Month and Day, new student and employee orientation, partnering with King County Metro and Sound Transit to provide information tables at campus and other events.
- 3. Commuter Information Center
  - NSC continues to maintain a permanent, highly visible, on site display of information on available commute modes located in the Security Office and available to the public between the hours of 8 a.m. to 4 p.m. Information on ridesharing (carpools, vanpools), Metro Transit routes and other information related to ridesharing are provided. In addition, King County Metro bus information is located on the first floor of the College Center and throughout the campus, and on the NSC Transportation web page **<https://northseattle.edu/transportation>**.
- 4. Ride Match Service
  - Due to budget reductions and lack of staffing, NSC has not implemented this service.
- 5. Student, Faculty, and Staff Mode Split Survey
  - NSC continues to conduct a travel-mode survey every two years to determine travel behaviors, determine mode splits, and monitor the effectiveness of the TMP.
- 6. Site Improvements to provide a total of 267 bicycle parking spaces
  - NSC continues to maintain designated carpool/vanpool parking spaces for employees and has 158 bicycle parking spaces. Impacts to a planned parking lot area and the addition of a Child Care Facility reduced the number of bicycle parking spaces. While the number of bicycle parking spaces will need to be increased for compliance, the existing number of spaces have been adequate to meet the community's need.
- 7. Reporting
  - NSC collects information quarterly on the number of carpools, number of Orca cards distributed and number of faculty and staff who bike to work. The CTR Employer Survey and the Employer Annual Reports are submitted bi-annually to WSDOT.
- B. Discretionary Program Elements include:
  - 1. Parking Supply (Target 1,689)

- NSC has 1,551 parking spaces on campus which include ADA, carpool and EV spaces. The target number of parking spaces was reduced due to environmental impacts on a planned parking area and the addition of a Child Care Facility. NSC will increase parking when and if future buildings are constructed.
- 2. Discount Carpool and Vanpool Parking
  - NSC has and continues to charge registered students, faculty and staff carpools and vanpools a fee that is more than 50% less than the cost of SOV parking.
- 3. Preferential Carpool Parking
  - NSC continues to provide garage parking spaces for use by faculty and staff carpools from 7 a.m. to 9 p.m. Students are allowed to park in the garage after 5p.m. with a parking permit.
- 4. Transit Subsidy
  - NSC continues to subsidize the cost of transit for employees and students.
- 5. SOV Parking Rates
  - NSC charges employees and staff parking rates for SOV set at levels for which the parking fee plus the estimated cost to SOV users of operating their vehicles is higher than the cost of commuting by transit.
- 6. Shuttle (To Northgate Transit Center)
  - This program element has not yet been implemented, and is pending completion of the Northgate Transit Center.
- 7. Guaranteed Ride Home Program
  - NSC continues to provide reimbursement for emergency travel home to students, faculty and staff that are using transit or carpooling.
- 8. Showers/Locker Room Facilities
  - NSC provides on-site facilities for bicycle and walking commuters to shower and change clothes at the Wellness Center.
- 9. Residential Parking Zone (RPZ)
  - The Residential Parking Zone program was implemented in the mid 1990's and is currently funded by NSC.
- 10. Periodic Free Parking for Non-SOV Commuters
  - Full-time employees and staff who commute 50% or more, or three days out of the week by ORCA, bike, walk and carpool get designated two days of free parking per week.