**COMMUNITY INVOLVEMENT COMMISSION**

**MINUTES**

August 19, 2019

6pm-8pm

Seattle City Hall, Room 370

**Commissioners present:** Alison Turner, Carol Redfield, Chris Maykut, Emily Kim, Felix Chang, Julie Pham, Karyn Kubo Fleming, Patricia Akiyama, Rani Hanstad
 **Commissioners not present:** Ben Mitchell, Natalie Curtis, Thais Marbles

**Staff present** Hilary Nichols

**Opening**

Agenda and minutes were approved.

**Public Comment**

There were no public comments.

**Andres Mantilla (Director, Department of Neighborhoods)**

Mr. Andres Mantilla presented an update on various topics around the role of DON being a strategic partner with other City Departments to address various citywide issues such as homelessness, housing affordability, community engagement and neighborhood solutions.

He noted that there were challenges DON and the City faces to ensure that community engagement and input are essential to be successful. He added that there are various tools, methods and resources that are available to use to achieve this success.

Mr. Mantilla briefly talked about the comprehensive plan DON and the City is working on, including using the RET (Racial Equity Toolkit), addressing ADU’s, and leveraging the work of Community Liaisons in workforce and leadership development among communities.

**September Beacon Hill CIC meeting planning**

The next CIC meeting will be at Estelita’s Library. The co-chairs will follow up with Ms. Natalie Curtis to review the agenda items for the meeting.

The Commission discussed inviting a representative from community organizations in/around Beacon Hill (e.g. El Centro de La Raza) to present their experience working with the City. The CIC is interested in hearing their perspectives as organizations that are tapped on by the City often, and who may also receive grant funds from the City.

**Outreach Best Practices Session Planning**

The CIC’s Best Practices workgroup will host a session with DON staff on September 23rd. This will be a pilot workshop to help City staff collaborate with each other on outreach and engagement practices. A draft of the workshop will be prepared for the August meeting.

**Workgroup Work Time**

The CIC split into the three workgroups (Grantmaking, Census 2020, and Best Practices) and shared updates, edited work plans, and discussed next steps and big ideas.

**Workgroup Share-out**

**Grantmaking Workgroup**:

The Grantmaking Workgroup continues to work on the Best Practices workshop scheduled for early November. They plan to invite different City Department staff members and grant applicants. The workgroup will coordinate with Ms. Nichols to polish and refine the agenda and assist on budget availability for the workshop.

**Best Practices Workgroup**:

The Best Practices Workgroup is working on collecting data from four City Departments (City Light, OPCD, SPU and SDOT) and identify and analyze any patterns and themes. The group will provide an executive summary of their findings and next steps at the next meeting.

**Census 2020**:

The Census 2020 Workgroup will continue working with Ms. Elsa Batres-Boni (Department of Neighborhoods) and having the CIC communicate the importance of the Census to other City Commissions and having a member of Get Engaged be actively involved in the role.

Ms. Nichols mentioned that she has four candidates for Get Engaged and she was asking input from the Commission about what they are looking for a candidate to help her select a candidate.

Ms. Nichols added that she reached out to the office of City Councilmember Sally Bagshaw’s office about the status of the CIC Council appointed position.

**Public Comment**

There were no public comments.

**Adjourn**