



City of Seattle
 Edward B. Murray, Mayor

Human Services Department
 Catherine Lester, Director

June 1, 2017

To All Interested Parties:

I am pleased to announce the availability of up to \$225,000 of City General Funds for the Innovation Fund Request for Proposal (RFP). Funding awards will be made for the period of September 1, 2017 to February 28, 2018. Contracts after the initial period will be contingent upon successful performance and funding availability.

The Innovation Fund RFP Guidelines and Application documents define investment results, requirements, and the process for application submission and selection. Please plan to attend the information sessions listed below to review the RFP and ask questions. Please bring a paper copy of the RFP as no copies will be provided during the information sessions.

Date	Time	Location
Thursday, June 8, 2017	4:00 p.m. - 5:00 p.m.	Columbia Library Columbia Meeting Room 4721 Rainier Avenue South Seattle, WA 98118
Saturday, June 10, 2017	9:30 a.m. - 10:30 a.m.	Rainier Beach Community Center Arts Room 8825 Rainier Avenue South Seattle, WA 98118

This RFP is an open and competitive process. Completed application packets are due by 12:00 p.m. (noon) on June 22, 2017. Applications may be submitted electronically via HSD's Online Submission System at: <http://web6.seattle.gov/hsd/rfi/index.aspx>. Alternately, an original application packet may be hand-delivered to: Seattle Human Services Department, Innovation Fund RFP, ATTN: Jenifer Chao, 700 5th Avenue, Suite 5800 (58th floor).

Copies of this RFP may be downloaded from: <http://www.seattle.gov/humanservices/information-for-grantees>. If you would like to receive a copy of the RFP in the mail or by email, please contact <Jenifer Chao> at (206) 684-7622 or by email at jenifer.chao@seattle.gov.

Sincerely,

Audrey Buehring, Deputy Director
 Human Services Department

Human Services Department
 700 Fifth Avenue, Suite 5800
 PO Box 34215
 Seattle, Washington 98124-4215

Tel (206) 386-1001
 Fax: (206) 233-5119
 TDD: (206) 233-2778
www.seattle.gov/humanservices
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